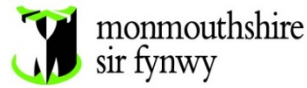


Public Document Pack



Please note the time of the meeting

County Hall
Rhadyr
Usk
NP15 1GA

Monday, 11 June 2018

Notice of meeting

Adults Select Committee

Tuesday, 19th June, 2018 at 2.00 pm,
The Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA

Please note that a pre meeting will be held 30 minutes prior to the start of the meeting for members of the committee.

AGENDA

| Item No | Item | Pages |
|---------|---|---------|
| 1. | To note the appointment of County Councillor S. Howarth as the Select Committee Chair for today's meeting. | |
| 2. | Apologies for absence. | |
| 3. | Declarations of interest. | |
| 4. | To confirm the minutes of the Joint Select Committee Meeting (Adults and Children and Young People) dated 20th March 2018. | 1 - 18 |
| 5. | Supporting People Programme Grant - Service Update. | 19 - 46 |
| 6. | Private Sector Housing Loan Schemes - Change of Terms. | 47 - 76 |
| 7. | Discussion on health scrutiny topics. The Select Committee to identify areas for future scrutiny with the Health Board: <ul style="list-style-type: none">• Older Adults Mental Health Services.• Care Closer to home and how this sits within Monmouthshire Integrated Services. | |
| 8. | List of actions arising from the Joint Select Committee Meeting (Adults and Children and Young People) dated 20th March 2018. | 77 - 78 |
| 9. | Adults Select Committee Forward Work Programme. | 79 - 82 |

| | | |
|------------|--|---------|
| 10. | Council and Cabinet Business Forward Work Programme. | 83 - 90 |
| 11. | Next meeting. Tuesday 10 th July 2018 at 10.00am. | |

Paul Matthews

Chief Executive

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

L. Brown
L. Dymock
M. Groucutt
S. Howarth
P. Pavia
J. Pratt
R. Harris
R. Edwards
S. Woodhouse

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Welsh Language

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Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

Monmouthshire Scrutiny Committee Guide

Role of the Pre-meeting

1. Why is the Committee scrutinising this? (background, key issues)
2. What is the Committee's role and what outcome do Members want to achieve?
3. Is there sufficient information to achieve this? If not, who could provide this?
 - Agree the order of questioning and which Members will lead
 - Agree questions for officers and questions for the Cabinet Member

Questions for the Meeting

Scrutinising Performance

1. How does performance compare with previous years? Is it better/worse? Why?
2. How does performance compare with other councils/other service providers? Is it better/worse? Why?
3. How does performance compare with set targets? Is it better/worse? Why?
4. How were performance targets set? Are they challenging enough/realistic?
5. How do service users/the public/partners view the performance of the service?
6. Have there been any recent audit and inspections? What were the findings?
7. How does the service contribute to the achievement of corporate objectives?
8. Is improvement/decline in performance linked to an increase/reduction in resource? What capacity is there to improve?

Scrutinising Policy

1. Who does the policy affect ~ directly and indirectly? Who will benefit most/least?
2. What is the view of service users/stakeholders? Do they believe it will achieve the desired outcome?
3. What is the view of the community as a whole - the 'taxpayer' perspective?
4. What methods were used to consult with stakeholders? Did the process enable all those with a stake to have their say?
5. What practice and options have been considered in developing/reviewing this policy? What evidence is there to inform what works?
6. Does this policy align to our corporate objectives, as defined in our corporate plan?
7. Have all relevant sustainable development, equalities and safeguarding implications been taken into consideration? For example, what are *the procedures that need to be in place to protect children*?
8. How much will this cost to implement and what funding source has been identified?
9. How will performance of the policy be measured and the impact evaluated.

Questions for the Committee to conclude...

- Do we have the necessary information to form conclusions/make recommendations to the executive, council, other partners? If not, do we need to:
- (i) Investigate the issue in more detail?
 - (ii) Obtain further information from other witnesses – Executive Member, independent expert, members of the local community, service users, regulatory bodies...
 - (iii) Agree further actions to be undertaken within a timescale/future monitoring report...

General Questions....

Empowering Communities

- How are we involving local communities and empowering them to design and deliver services to suit local need?
- Do we have regular discussions with communities about service priorities and what level of service the council can afford to provide in the future?

Service Demands

- How will policy and legislative change affect how the council operates?
- Have we considered the demographics of our council and how this will impact on service delivery and funding in the future?

Financial Planning

- Do we have robust medium and long-term financial plans in place?
- Are we linking budgets to plans and outcomes and reporting effectively on these?

Making savings and generating income

- Do we have the right structures in place to ensure that our efficiency, improvement and transformational approaches are working together to maximise savings?
- How are we maximising income? Have we compared other council's policies to maximise income and fully considered the implications on service users?
- Do we have a workforce plan that takes into account capacity, costs, and skills of the actual versus desired workforce?

Public Document Pack Agenda Item 4

MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Joint Select Committee held
at The Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA on Tuesday, 20th
March, 2018 at 10.00 am**

PRESENT: County Councillor S. Howarth (Chair)
County Councillor M. Groucutt (Vice-Chair)

County Councillors: L. Brown, L. Dymock, R. Harris, L. Jones, P. Pavia, M. Powell, J. Pratt, T. Thomas, J. Watkins and S. Woodhouse

Mr. M Fowler (Parent Governor Representative)

County Councillors D. Blakebrough, A. Easson and V. Smith attended the meeting by invitation of the Chair.

OFFICERS IN ATTENDANCE:

| | |
|------------------|---|
| Will McLean | Chief Officer for Children and Young People |
| Ian Bakewell | Housing & Regeneration Manager |
| Lindsay Stewart | Private Sector Housing Project Officer |
| Shelley Welton | Lead Commissioner Transformation |
| Teresa James | Autistic Spectrum Disorder Coordinator |
| Sue Hall | Early Years Manager |
| Paula Harris | Scrutiny Officer |
| Richard Williams | Democratic Services Officer |

ALSO IN ATTENDANCE:

Helen Power – Principal Challenge Adviser (Education Achievement Service)
James Kent – Interim Assistant Director (Education Achievement Service)

APOLOGIES:

County Councillors R. Edwards, D. Jones, M. Lane, P. Jones, A. Webb and J. Treharne

Dr. A. Daly (Church in Wales)

1. Appointment of Chair

We noted the appointment of County Councillor S. Howarth as Chair.

2. Appointment of Vice-Chair

We noted the appointment of County Councillor M. Groucutt as Vice-Chair.

3. Declarations of Interest

County Councillor M. Powell declared a personal, non-prejudicial interest pursuant to the Members' Code of Conduct in respect of agenda item 8 - Consultation on the draft

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Autism (Wales) Bill, as her grandson has learning difficulties and comes under the Autism umbrella.

County Councillor J. Watkins declared a personal, non-prejudicial interest pursuant to the Members' Code of Conduct in respect of agenda item 8 - Consultation on the draft Autism (Wales) Bill, as her child is in the process of autism diagnosis.

Mr. M. Fowler declared a personal, non-prejudicial interest pursuant to the Members' Code of Conduct in respect of agenda item 8 - Consultation on the draft Autism (Wales) Bill, as his sons are diagnosed with autism so he has experience of the system.

4. Public Open Forum

There were no members of the public present wishing to address the Select Committee.

5. Confirmation of the following minutes:

5.1. Adults Select Committee - 10th January 2018

The minutes of the Adults Select Committee dated 10th January 2018 were confirmed and signed by the Chair, subject to County Councillor L. Brown being identified as the Vice Chair of the Committee.

5.2. Adults Select Committee - 23rd January 2018

The minutes of the Adults Select Committee dated 23rd January 2018 were confirmed and signed by the Chair, subject to County Councillor L. Brown being identified as the Vice Chair of the Committee.

5.3. Special Meeting - Adults Select Committee - 8th February 2018

The minutes of the special meeting of the Adults Select Committee dated 8th February 2018 were confirmed and signed by the Chair, subject to County Councillor L. Brown being identified as the Vice Chair of the Committee.

5.4. Special Meeting - Children and Young People Select Committee - 24th January 2018

The minutes of the special meeting of the Children and Young People Select Committee dated 24th January 2018 were confirmed and signed by the Chair.

5.5. Children and Young People Select Committee - 1st February 2018

The minutes of Children and Young People Select Committee dated 1st February 2018 were confirmed and signed by the Chair.

5.6. Special Meeting - Children and Young People Select Committee - 13th February 2018

The minutes of the special meeting of the Children and Young People Select Committee dated 13th February 2018 were confirmed and signed by the Chair.

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6. Homelessness and Prevention - Bed and Breakfast Use

Context:

To receive an overview of the Council's use of Bed and Breakfast (B & B) accommodation in respect of the Council's delivery of its homeless service and to consider the option of leaving units of homeless accommodation vacant for emergencies, specifically for families with children or for 16 / 17 year olds.

Key Issues:

- Under the Housing (Wales) Act 2014, the Council has a duty to respond to homelessness. The focus of the Act is homeless prevention. However, where homelessness cannot be prevented the Council has other duties, including accommodation duties. In the event of homelessness, the Act requires the Council to:
 - provide interim accommodation for applicants in priority need (S.68). The definition of priority need includes families with children and 16/17 year olds.
 - help secure (this is not an absolute duty) accommodation and (S.73) a duty to secure accommodation for applicants in priority need (S.75)
- The Council has a range of accommodation that is used to discharge these duties, together with the duty to prevent homelessness. Nevertheless, accessing an adequate supply of this accommodation is an on-going challenge for the Council. Not only is homeless accommodation itself in short supply, but it is a small part of the wider Monmouthshire housing market, which also has an under-supply of affordable accommodation. The rural nature of the County further compounds the situation.
- The challenge of providing homeless accommodation includes only having one family hostel (which is in Monmouth); the private leasing scheme has contracted over recent years; private sector accommodation is difficult to access (eg unaffordable or landlords will not accept homeless applicants); Monmouthshire County Council accommodation is typically at capacity and there is a need to have regard to the Homelessness (Suitability of Accommodation) (Wales) Order 2015, safeguarding and community safety issues. Although the hostel operates as emergency family accommodation, no accommodation is kept vacant for contingency or emergency purposes due to the day to day demand.
- Should it not be possible to prevent homelessness and placements are necessary, every effort is made to place households in the most suitable type of accommodation and suitably located. The views and support of other professionals and agencies, such as public protection, social workers and health visitors will be considered to inform accommodation placements. On occasions the use of B & B accommodation is necessary. This, however, is an absolute last resort. B & B accommodation for any applicant is only used for an applicant

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if no other accommodation can be sourced or if the applicant is deemed to pose a risk to other households or applicants. The latter is not uncommonly identified through risk assessment procedures.

- As at the end of February 2018, 39 B & B placements had been necessary. This is an increase from 2016/17.
- It has been an on-going priority in respect of the Council's homeless service to continually seek to strengthen homeless prevention and to identify additional forms of accommodation. It is proposed that services continue to be reviewed on an on-going basis.
- To consider the option of keeping accommodation vacant for emergency purposes and with particular regard to families with children or young people 16 / 17.
- At present, the County Council does not have a policy that covers the use of B & B accommodation. It is considered that it is appropriate to establish a policy that creates a working framework that sets the expectations of the Council and a basis for monitoring against.

The following options are available:

- **Option 1** – Continue with the status quo and make no changes.
- **Option 2** – Leave a unit(s) of existing accommodation vacant (e.g. a room in the hostel, room in shared housing) as a contingency. This will have cost implications, mainly through loss of income. If this were to apply to accommodation managed by partners, the Council would have to cover the cost of any rental charges.
- **Option 3** - Seek to introduce further options that strengthens homeless prevention and introduce new accommodation options, particularly a supported lodgings scheme. Such schemes, however, will not provide provision for applicants assessed as unsuitable through risk assessment processes.

Member Scrutiny:

- It was acknowledged that B & B accommodation was not good enough as an option for accommodating homeless people, particularly families with school aged children, as this could disrupt the children's schooling.
- Support was expressed for option 3 in relation to a supported lodgings scheme. This system is working well in London.
- During the recent spell of cold weather, the Authority placed one homeless person into B & B accommodation. This option was offered to another homeless person but the offer was refused.

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- With regard to preventing homelessness, at the end of last year the Authority was just below the Welsh average. This year there has been an improvement around the prevention of homelessness that the Authority has been able to undertake.
- B & B expenditure is not particularly high. In month 11 £20,000 was spent. Housing benefit is clawed back on about two thirds of this sum.
- The Housing Department has a prevention pot within its budget whereby the Team has flexibility to use this sum of money creatively to prevent homelessness.
- An additional resource from Welsh Government has been used to appoint additional staffing in the form of a Young Persons Accommodation Officer.
- Out of hours emergency contact telephone numbers for homeless people requiring emergency accommodation needs to be made widely available across all agencies that might come into contact with these people.
- One of the recommendations of the report is that there is a policy for the use of B & B accommodation, which will include targets. A report will be presented to the appropriate Select Committee in the coming months.
- Most of the B & B accommodation is located in Newport and Abertillery. Efforts are made to ensure that children continue to receive their education in their school. However, transport is generally no longer provided due to budget pressures. There is a suitability criteria located within the legislation. Therefore, in making any placement this will ensure that any legal criteria is being met.
- It was considered that if a family is moved away from its home into temporary accommodation the children should be able to get to school safely in order to maintain some stability if their home life has been severely disrupted.
- 2014/15 experienced the lowest number of B & B placements. However, private leasing stock was significantly higher then.
- Private landlords in Monmouthshire have high expectations regarding the rent levels that they expect to achieve. The Housing Department is working with families that are receiving housing benefit and there is a set amount of how much these people can afford to pay in rent. Therefore, it is very difficult to place them in private accommodation. Welsh Government grants have helped in providing cash incentives to private landlords for them to provide accommodation to residents who might not necessarily be able to afford private rental accommodation, ordinarily.
- The lodgings scheme could be for a long or short term period and could support a reduction in loneliness and isolation. The Housing Department is open to exploring this option further.

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- Placements often occur on the same day. B & B accommodation is a safeguarding placement where vulnerable people can be accommodated.
- The Authority has a legal duty to prevent homelessness. Therefore, temporary accommodation is used. Some stays can be quite long. However, the shared housing scheme is an option being provided by the Authority, which is not widely available in Wales.
- The Authority works closely with housing associations which allows for direct placements to be made.
- The aim is to have a balanced register that is providing accommodation to all groups in as fair a way as possible.
- Before the Housing Department works with the private rental sector, the Team ensures that any work required is undertaken by the landlord beforehand. Environmental Health inspects all types of accommodation to ensure good standards are maintained. The requirement for Landlords to register with Rent Smart Wales has helped to maintain standards.
- In terms of developing any scheme, the Department works in partnership with various organisations.
- For the long term, more accommodation may be required.
- The Regional Strategy is evolving with an opportunity for regional initiatives to be undertaken.
- Night Stop is a model that can be considered. However, there are some issues surrounding the funding of a place, which needs to be addressed.
- Reference was made to the number of placements of people with mental health issues. The Housing Department would collate this information and email to the Select Committees.
- In response to a Select Committee Member's question regarding mental health specialists, it was noted that the Authority works closely with practitioners within Social Care. However, there is no specific resource within the Team.
- Monmouthshire County Council does look at other local authorities with regard to achieving best practise. The Authority is a member of the All Wales Homeless Network and the Team attends these meetings.

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Committee's Conclusion:

We resolved:

- (i) to note the circumstances in which the Council is needing to use B & B accommodation for homeless purposes and the standard of service that is being provided.
- (ii) to note the benefits and viability of keeping accommodation vacant for contingency and emergency purposes.
- (iii) to note the options for avoiding the use of B & B accommodation, in particular, option 3 - Seek to introduce further options that strengthens homeless prevention and introduce new accommodation options, particularly a supported lodgings scheme. Such schemes, however, will not provide provision for applicants assessed as unsuitable through risk assessment processes.
- (iv) to support the establishment of a B & B policy for future consideration by the Select Committees.
- (v) that the report includes:
 - reference to families that have been moved away from their home into temporary accommodation and that the children should be able to get to school safely in order to maintain some stability if their home life has been severely disrupted.
 - A specialist mental health officer should be working within the team.
 - A cost benefit analysis should be undertaken regarding whether it is cheaper to reserve places for a family and for single people balanced against the cost of emergency B & B accommodation.
 - Out of hours emergency contact telephone numbers for homeless people requiring emergency accommodation needs to be made widely available across all agencies.

7. Consultation on the draft Autism (Wales)

Context:

To scrutinise the proposals contained in the Draft Autism (Wales) Bill with a view to informing the Council's response.

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Key Issues:

In broad terms the Autism (Wales) Bill seeks to:

- Require the Welsh Government to publish a strategy for meeting the needs of children and adults in Wales.
- Require the Welsh Government to issue statutory guidance to underpin the strategy.
- Ensure a clear and consistent pathway to diagnosis of autism spectrum conditions in every local area across Wales.
- Ensure that local authorities and health boards understand and take necessary action so that children and adults with autism spectrum conditions get the timely support they need (this might include, for example, putting duties on local authorities and health boards about the organisation of support for people with autism and their families, in their local areas).
- Establish practices, including the possible creation of a register, to enable the collection of reliable and relevant data on the numbers and needs of children and adults with autism spectrum conditions so that responsible local bodies can plan accordingly.
- Ensure that local authorities and health boards publish information on the services they provide for people with autism spectrum conditions in their areas.
- Regularly review the strategy and statutory guidance to ensure progress.
- Raise public awareness and understanding of the needs of children and adults with autism.

Member Scrutiny:

- Autism Spectrum Disorder (ASD) should appear in the draft Autism (Wales) Bill as it is a wide ranging medical condition.
- ASD should not refer to other neurological conditions as there is such a wide spectrum that needs to be defined as autistic spectrum.
- There are clear needs for all professional agencies to become involved. The Public Service Board will play a key role in developing joint agency working amongst key partners.
- It is important that parents receive a diagnosis as soon as possible and have the relevant support mechanisms established.
- Over time, inter agency collaboration should become normal practise.

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- The need to raise awareness of ASD is key. Continuous support should be provided for families, the community and for the professional support being provided.
- There is a need for common data in order to have a national common support system.
- It was noted that ASD is often accompanied by co-morbid conditions and therefore often has to allow for those disorders to also be addressed.
- Tourette's Syndrome should be included as it can sometimes be accompanied with ASD.
- Timescales for diagnosis in South East Wales have the ISCAN procedures which should be helping to improve timescales.
- This is a draft Bill for consultation. There will be a re-drafting of the Bill after the consultation period has ended taking on board comments received across Wales.
- ASD parent support groups exist but these need to receive proper support in order to help parents that have received an ASD diagnosis for their children.
- An ASD diagnosis might change as the child grows. This needs to be recognised with appropriate support being provided.
- Only two schools in Monmouthshire have completed an Autism Awareness training.
- A question was raised regarding whether resources will be made available to local authorities, in the form of a financial package, following implementation of the Bill.
- A Select Committee Member considered that there was no need for this legislation at this time because Welsh Government has made significant strides to strengthen public service provision for people with autism and their families and had developed an ASD strategic action plan in 2008. That has been reviewed and there is now the establishment of the All Age National Integrated Autism Service which has received increased investment in terms of national and local structures and in terms of raising awareness and the profile of the condition, as well as developing improved services.

Two significant pieces of legislation have been introduced in the last two years, namely, The Social Services and Well-being Act and The Well-being of future Generations Act.

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Welsh Government has already stated that it will produce statutory guidance regarding Autism under the Social Services and Well-being Act during this Welsh Assembly term.

Regional Partnership Boards have been established. Autism has been identified as one of the priority areas for integration and Boards will need to report annually on progress.

- There is a need to have access to Welsh language services.
- In response to a question raised regarding the facilities in Monmouthshire for severely autistic children, it was noted that officers would investigate this matter and inform the Select Committee via email.
- Appropriate support is required to help autistic people to live independently.
- The Bill has a short consultation period with responses being sought by 17th April 2018.

Committee's Conclusion:

- When a full response has been collated the final version will be sent to both Select Committees to view before it is presented to the Cabinet Member for Individual Cabinet Member Decision.

8. Presentation by the Education Achievement Service (EAS) regarding the New Curriculum for Wales

Context:

To scrutinise the new Curriculum for Wales.

Key Issues:

The Joint Select Committee received a presentation from the Interim Assistant Director of the Education Achievement Service (EAS) outlining a progress update in respect of the new Curriculum for Wales.

Member Scrutiny:

- There is now Religious Education (RE) expertise in the Humanities Area of the Learning Experience Group.
- There will be a phased introduction of the new Curriculum. Schools will need to adapt their curricula and try the new methodologies going forward. However, this

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will not have a detrimental effect on young people studying the existing GCSE qualifications.

- Qualifications Wales is a part of the development of the new Curriculum and will spend time between now and 2020 developing those new qualifications. There will be a route to specialism provide through the new Curriculum.
- The new Curriculum will see even more significant divergence with England which is moving further away from England's linear model.
- In response to concerns raised regarding the new Curriculum, it was noted that in terms of the Scottish Model it was not the design of the curriculum but the approach that was taken to preparing the workforce and professional learning that was undertaken which was insufficiently funded. This meant that practitioners were not prepared to change so the assessment system had not been changed. With regard to the knowledge and specialism, in an integrated system, this is more important. The value of cross curricular working deepens pupils understanding of a range of issues. With regard to the religious education perspective, one of the challenges that humanities groups are going to face is how they can look at the contribution of religious education to the broader Humanities but ensure that sufficient guidance is available to SACREs so that they devise their own syllabi within local authorities.
- A new career path for teachers will ensure that they are fit to deliver the education required via the new Curriculum.
- In response to a question raised regarding students taking GCSE examinations early, it was noted that the issue surrounding this matter is the perceived pressure and accountability. The current performance measures are that schools are looking to maximise performance of young people. Research indicates that if pupils stay the course for the two years of a GCSE, the outcomes are likely to be better at the end of this period. In terms of teachers meeting the skills requirements for teaching the new Curriculum, this will have to be a professional learning exercise. This can be supported regionally by the EAS.
- The two schools within Monmouthshire that are taking part in the Curriculum Pioneer Network are Shirenewton and Trellech Primary Schools. The new Curriculum aims to make the learning experience authentic and real for young people.
- The EAS will provide funding for all schools this year which comes with the condition of it being used to support the understanding of reform. By the time that the draft new Curriculum will be published in April 2019, all schools and practitioners have had the opportunity to see those documents and understand them within the context that they have been developed.
- The local Authority will work closely with the EAS to ensure that it is commissioning the right types of support for Monmouthshire's schools.

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- The position of not looking to English schools for examination comparisons is a risk as many of Monmouthshire's young people will choose to go to an English university.
- The legal requirements of SACREs need to be in line with the new Curriculum. WASACRE has provided the EAS with a paper outlining the non-negotiable issues regarding RE in the new Curriculum. This is now being used to populate the knowledge skills that young people should have. Those skills should be evident within the What Matters approach.
- It is a key aim of the Authority to keep more of our children educated within the County. Local communities need to be convinced that their local school is the right school for local children to be educated. A review of school catchments will be undertaken in due course to address current anomalies and to make it easier for local children to be educated within the County.

Committee's Conclusion:

- The Authority and the EAS will monitor progress of the two Monmouthshire schools currently taking part in the pilot, namely, Shirenewton and Trellech Primary Schools.
- There is a need to ensure that schools embrace the new Curriculum and are ready to deliver it to students.

9. National Report on School Categorisation 2017- 18

Context:

To scrutinise the new national school categorisation system and Monmouthshire school categorisations.

Key Issues:

The Minister for Education and Skills announced the introduction of the National School Categorisation System in September 2014. The system, which covers both primary schools and secondary schools, has evolved over subsequent years.

For 2017-2018, Welsh Government will remove the data-driven judgement that places schools into a standards group as part of Step 1. Discussion around the school's self-evaluation will be the central feature of the model going forward, with a school's data forming the starting point of discussions within the school, and with their Challenge Adviser, about their capacity to improve in relation to leadership, teaching and learning.

MONMOUTHSHIRE COUNTY COUNCIL

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at The Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA on Tuesday, 20th
March, 2018 at 10.00 am**

Member Scrutiny:

- In response to a question raised regarding the disparity between steps 2 and 3 of our secondary schools and what the barriers are to Monmouthshire's two schools that are in the green category in step 2 to making it through to a full green category in step 3, it was noted that there are individual circumstances for those schools with regard to their current status. These schools are very close to becoming 'green' schools. Draft categorisation will be looked at this summer term and will be reviewed again.
- Reference was made to primary / infant / junior schools where 50% or more of pupils over the last three years are in receipt of free school meals. In doing so, a Member expressed concern that, in areas of Monmouthshire, there are pockets of deprivation in terms of free school meals (FSM) and that those pupils might not be receiving the support that they require. It was noted that with regard to these schools, the challenge adviser would be working closely with the head teacher and staff to identify what the pupils require, such as the types of intervention. When the challenge adviser decides what is required in terms of appropriate support, there will be a range of factors in addition to that being taken into account.

Committee's Conclusion:

We noted the report presented by the Principal Challenge Adviser for Monmouthshire regarding School Categorisation 2017/18.

10. Verbal update regarding School Placement / Capacity

We received a verbal update by the Chief Officer for Children and Young People regarding school placement capacity.

In doing so, the following information was provided:

- This exercise is undertaken annually.
- The number of children in Monmouthshire's schools on roll is looked at and that allows for projections to be made, going forward.
- Live birth data is also looked at. This information is provided by the NHS.
- Close working with early years' settings is undertaken to gain an understanding of the number of children in non-maintained settings.
- The Children and Young People Department works closely with the Planning Department. When the Local Development Plan (LDP) is agreed, an understanding is reached with regard to the number of houses that are likely to

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be built and using a formula, it is possible to calculate how many children are likely to be residing in those proposed dwellings.

- School capacity is worked out on the area to be taught in. Using a simple calculation this will determine whether there are shortfalls or surplus places in particular areas. Where there is a shortfall, developers are approached asking for contributions for Section 106 funding to increase the capacity of our schools in that area. If there is no shortfall, then developers have no need to provide the Section 106 contribution.
- In terms of secondary schools, the Authority looks over a five year average the number of children lost from a cohort and attending other schools. This allows the Authority to plan suitable sizes into the future.

Having received the verbal update, the following points were noted:

- There is an issue in the Abergavenny area surrounding Section 106 funding, in particular, the Gilwern and Llanfoist areas, whereby there remains significant surplus capacity in the Abergavenny area. This has been a long standing issue for the Authority. However, it is about the distribution of surplus places in the Abergavenny area that is the issue. Therefore, the challenge is when a developer comes into the area wanting to build dwellings, this provides a pressure on the capacity of the local schools. It is anticipated that it will take some time for these pressures to be addressed.
- Monmouthshire's School Admission Policy is based on the following criteria – medical needs, looked after children by the Authority, siblings, catchment area and then distance to school. Parents can appeal following set guidelines with a view to getting their child into a particular school.

Committee's Conclusion:

We noted the Chief Officer's verbal update.

11. Verbal update regarding Free School Meals availability

We received a verbal update by the Chief Officer for Children and Young People regarding free school meals (FSM) availability and how the Authority might increase the take up of FSM entitlement in Monmouthshire.

In doing so, the Select Committee was informed that the debate is around whether the Authority transfers the responsibility for FSM checking and entitlement to the Benefits Team. This matter is being investigated closely and there would be a cost implication in the region of £15,000. Value for money is key if this change is to be made.

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Committee's Conclusion:

The Chief Officer for Children and Young People provides the Select Committee with an update report regarding the development of the proposed transfer of responsibility for FSM checking and entitlement to the Benefits Team.

12. 30 Hour Free Childcare Offer

Context:

To scrutinise the 30 Hour Free Childcare Offer and the proposed timetable for implementation.

Key Issues:

- The Welsh Government has committed to full implementation of the Childcare Offer by September 2020.
- There are seven local authorities that have implemented the Childcare Offer in parts of their local authority from September 2017. These are Caerphilly, Blaenau Gwent and Swansea local authorities. Rhondda Cynon-Taff, Flintshire and Anglesey local authorities working in partnership with Gwynedd.
- Budget permitting, the Welsh Government would like to see as many local authorities as possible joining the scheme over the next two years, prior to full implementation in September 2020.
- The bid that was submitted by Monmouthshire in January 2018 was to become an early implementer in September 2018 and to rollout the Childcare Offer in all areas of Monmouthshire simultaneously. However, implementation could be delayed to commence in January 2019. Confirmation is awaited regarding this matter. Initial discussions with Welsh Government were positive and they were of the same opinion to bring the whole authority on board at the same time, based on the relatively low number of three and four year old children in Monmouthshire.
- With regard to the delivery of finance for this scheme, Welsh Government has agreed that some authorities will be 'delivery authorities' and other authorities will be 'engagement authorities'. Monmouthshire County Council will be an engagement authority with Newport City Council being the delivery authority on Monmouthshire's behalf.
- The Childcare Offer is 30 hours a week of free early education and childcare for eligible working parents of three and four year old children, for up to 48 weeks of the year. The 30 hours will consist of a combination of the existing Foundation

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Phase Nursery (FPN) provision open to all three and four year old children and the additional funded childcare for eligible families.

- Parents will become eligible the term following their child's 3rd birthday until they commence full time education. In order to be eligible, both parents or the sole parent in a lone parent family, must earn at least equivalent to 16 hours a week at National Minimum Wage or National Living Wage, and no more than £100,000 per parent.
- The childcare can be accessed in any setting that is registered with the Care Inspectorate Wales (CIW). During term time, 10 hours are allocated for early education and this must be taken up at either a local authority maintained nursery or an approved non-maintained provider of early education.
- There are currently 12 local authority maintained nurseries and 28 approved non-maintained providers of early education in Monmouthshire. Take up of places in the summer term is usually between 76% and 80% and there are currently surplus places in all areas of the county.
- The Childcare Sufficiency Assessment completed in March 2017 suggested that there are sufficient childcare places to meet the current demand and highlighted any gaps in provision. Out of School Childcare Grant funding has been allocated to address these issues and to develop additional childcare provision.

Member Scrutiny:

- The requirement to ensure there is sufficient child care provision will continue to sit with Monmouthshire County Council.
- The remit of a delivery / engagement authorities has yet to be finalised by Welsh Government.
- Concern was expressed regarding the small number of charity run nurseries and the additional burden that these nurseries are expected to take on. Also, this scheme will only apply to both parents working in excess of 16 hours per week. Concern was expressed that parents who do not meet the criteria will lose out. It was noted that officers are looking at the places wider than just the numbers of eligible parents.
- Currently, Monmouthshire has 12 local authority run nurseries and 28 non-maintained nurseries. The numbers of children accessing both provisions equates to a relatively even split between the two provisions with non-maintained settings receiving slightly more children overall.
- Over the previous two years, the numbers applying for local authority nursery provision has reduced as parents require more than the 2.5 hours provided. Many non-maintained nurseries provide more than the 2.5 hours. With regard to

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schools, they are not in a position to provide the childcare element because they are not registered childcare provisions.

- As well as the childcare offer, before and after school provision is provided for school age children. Most Monmouthshire schools provide before school provision and many schools provide after school provision. Nursery children can access these provisions.
- The English model differs to the Welsh model. The Welsh model is considered to be a better model. In England, funding goes to the local authorities and they decide how much funding to be allocated. On average, around £3.00 per hour is paid in England. In Wales, the funding is set at £4.50 per hour.

Committee's Conclusion:

We resolved that the Chief Officer for Children and Young People reports back to the Select Committee when further information regarding the remit of delivery / engagement authorities has been finalised by Welsh Government.

13. Work Programmes:

13.1. Adults Select Committee

We received the Select Committee's forward work plan.

In doing so, the Chair informed the Committee that clarity was required with regard to when the Crick Road Care Development - Final Business Case will be presented to Cabinet and whether a special meeting of the Select Committee might be required to scrutinise this issue before it is presented to Cabinet.

We noted the Adults Select Committee Work Plan.

13.2. Children and Young People Select Committee

We received the Select Committee's forward work plan.

13.3. Council and Cabinet Business Forward Work Programme

We received the Cabinet and Council Forward Planner.

In doing so, the Committee agreed that:

- (i) the Children and Young People Select Committee should continue to monitor progress of the Donaldson Report in relation to Pioneer schools.
- (ii) the Adults Select Committee, at its meeting on 22nd May 2018, would invite representatives of Aneurin Bevan Health Board to discuss Chepstow Dementia Ward and a review of general services at Chepstow Hospital.

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14. Next meetings

The Children and Young People Select Committee will meet on Thursday 17th May 2018 at 10.00am.

The Adults Select Committee will meet on Tuesday 22nd May 2018 at 10.00am.

The meeting ended at 2.12 pm.

SUBJECT: SUPPORTING PEOPLE PROGRAMME GRANT – SERVICE UPDATE

MEETING: Adult Select Committee

DATE: 19 June 2018

DIVISION/WARDS AFFECTED: All

CABINET MEMBER: County Councillor Simon Howarth

1. PURPOSE:

To consider the outcomes being delivered by the Supporting People Programme Grant (SPPG), as requested by Committee on 8th March 2016 and to receive an update on the potential changes around the future funding of Supporting People (SP) with respect to regionalisation, the piloted Early Intervention, Prevention and Support Funding (EIPS), Welsh Government's commitment to extended childcare in the future and the new arrangements from the Supported Accommodation Review (SAR)

2. RECOMMENDATIONS:

To approve the proposal to extend contracts due for renewal on 1 April 2019 for a year whilst the implications of Welsh Government's decisions on future funding, to be made later in this financial year, are worked through and implemented.

3. KEY ISSUES:

3.1 Current Performance

Supporting People is a service providing housing-based support to people in Monmouthshire. SP was first introduced in 2003 and was radically reconfigured in 2012 into its current format – Supporting People Programme Grant. The purpose of the support is to help vulnerable people to either live independently or to achieve the greatest degree of independence that their personal challenges will allow, with a significant focus on the prevention of homelessness.

In 2017, the services supported 2,550 people (Appendix 2) and contributed to the costs of circa 2,000 community based alarms (as in sheltered housing). SP services are defined in terms of whether being delivered as part of a tenancy expectation or via floating support and whether the expectation for the service duration is "short" – either 6 months or under 24 months – or long-term as in, say, some learning disability or mental health cases

Whilst the funding for Monmouthshire's SP services represents approximately only 10% of the Gwent regional provision (£2.04m of £21m), Welsh Government has identified that, overall, it delivers services to a greater proportion of the supported regional cohort. This, to a greater extent, is due to our SP services' development that is based on service user need and not either their accommodation/tenure type or age which were features of the legacy based services incorporated in 2003 and to some extent continued in the reconfigured 2012 services. The SP service also has two best practice elements – a Gateway brokerage service and services delivered within our place-based delivery model.

Our service funding is approximately broken down into 14% accommodation based services (e.g. refuge, hostels and alarms), 10% Gateway assessment and brokerage service and 76% floating support. (Appendix 3)

The MCC – SP programme comprises 33 contracts and/or service level agreements with 12 providers. These contracts are due for renewal and/or extension on 1 April 2019, with the exception of 3 small contracts with a total value of circa £70k. Of these contracts, 3 are regional contracts managed by other Authorities on behalf of MCC and 2 are regional managed by MCC on behalf of other Gwent Authorities.

SP outcomes are measured across a range of 11 outcomes, each of which can be assessed as relevant to the individual and assessed on a scale of 1-5 where 5 means the individual has achieved their potential for independence in this outcome.

People receiving support make progress that's assessed and recorded on a 5 step model. On average, over a year individuals make 5 positive steps of progress or the equivalent of achieving one outcome to full independence. The average cost of achieving this progress is circa £1,500, or £300 per positive step. The £1,500 is equivalent to 1.54 hours of weekly support. Unfortunately other Local Authorities have not, or have not published, these value for money figures and we therefore have to rely on Welsh Government's overview that suggests that the majority of our services offer good value for money.

SP provides support across the full range of outcomes, however, incidence of support relating to mental health demonstrates the complex nature of the vulnerabilities supported (44% of service users achieve positive progress in this area). Of the support issues that are traditionally considered housing support issues, 36% of service users achieve positive progress in respect of managing their money, 34% in respect of managing their accommodation and 30% in feeling safer (details are in Appendix 4)

In terms of basic demographics, 12.8% of those supported are "Younger" (<25yrs), 36.4% are "Older" (>55 yrs.), 47% (between 25 and 55yrs) and 3.8% not recorded. 58.2% are women, 41.3% are men and 0.5% not recorded. The details are shown in Appendix 5

3.2 The future operating environment options

SP has historically been an annually funded grant, even though Authorities, and Welsh Government in the past, distribute this by contract. Over recent years there has been pressure on the SP fund but despite this services within Monmouthshire have been, by and large, maintained as value for money assessments and savings have been implemented.

During 2017 fears of further reductions in SPPG funding were alleviated when there were agreements made between political parties that assured SP that funding would be maintained at current levels for 2018/19 and 2019/20, with permission being granted to allow Authorities to apply flexible funding principles across SP, Flying Start, and Families First to a maximum of 15% (in Monmouthshire's case).

Following these assurances, the funding environment has been made less certain. For 2018/19, Welsh Government has implemented piloted funding arrangements with 7 Local

Authorities (Pathfinders) that enable the Authorities to vary funding between 10 funding streams which include the current 3 flexible funds mentioned above plus Communities for Work Plus, Promoting Positive Engagement for Young People, Childcare & Play, Homelessness Prevention, Rent Smart Wales, St David's Day fund and Legacy Funding. This flexible fund has been called the Early, Intervention, Prevention and Support fund (EIPS) - <https://gov.wales/docs/dsjlg/publications/180413-flexible-funding-leaflet-en.pdf>

Monmouthshire's potential fund comprises the details shown in Appendix 6 – totalling nearly £4.925m should Welsh Government implement the proposals in 2019/20 with the current levels of funding.

At this time evaluations are being undertaken to assess the impacts achieved by the Pathfinder organisations. Welsh Government has stressed that no decisions have been made as to whether this degree of flexibility will be rolled out to the other Authorities and they have suggested that announcements will be made towards the end of 2018.

There are further uncertainties in that the total EIPS may itself be subjected to budgetary pressure and increased provisions have to be made to meet the requirements of the increased childcare provisions that are also being piloted at the moment (circa £20m). - <https://gov.wales/newsroom/people-and-communities/2018/new-areas-to-pilot-welsh-government-free-childcare-offer/?lang=en>

A further complication has resulted from the Public Accounts Committee's review of SP following the Welsh Audit Office's review of SP. In their report (<http://www.assembly.wales/laid%20documents/cr-ld11557/cr-ld11557-e.pdf>), the committee challenges the robustness and inappropriate speed of the decision making processes associated with EIPS and challenges whether SP's basic purpose is supported by the flexible arrangements as piloted.

At a recent workshop reviewing the progress of the Pathfinder organisations in respect of EIPS and the other Authorities with respect to the 15% flexibility provision, it was clear that the Pathfinders progress is inconsistent. From struggling to achieve accountability and governance through to making strides towards a "one-stop" approach to support services which will greatly benefit the service user. Of the other Authorities, some have been able to use the flexibility to reinforce their objectives, whilst others, as in MCC, have yet to be able to agree and implement any flexible changes, apart from an agreement being currently developed between housing and SP. In this Housing will be using some of its flexibility funding to fund via SP a pilot scheme to improve our Supported Lodging services.

Where Authorities have not made use of the flexibility provision, the common reasons appear to be that they do not yet have the appropriate accountability and governance structures in place and/or still suffer from a "silo mentality" between the funding streams.

Also yet to be resolved is a fundamental difference between SP and the other EIPS funding streams. In 2003 when SP was introduced, Welsh Government included in Authorities' Revenue Grant an allowance for the administration and management of SP. These on-going costs are ineligible for SP funding that's distributed annually. With the other EIPS funds the administration and management costs associated with those funds are eligible for payment from

the fund's allocation. Being able to determine potential business efficiencies is challenging until Welsh Government clarifies the situation.

Whilst Welsh Government has implemented the Pathfinder pilots, and the National Audit Committee has been raising its concerns, the Regional Partnership Board has commissioned an option appraisal into the opportunities etc. associated with the possibility of a more regionalised approach to SP delivery. The outcome of which has yet to be reported back to the Board.

4. REASONS:

Until such time as the future funding arrangements are confirmed by Welsh Government, the recommendation is that the SP contracts, due to end on 31 March 2019, are extended for a year to allow whatever arrangements need to be implemented to take effect.

The reasons are:

1. Re-contracting the SP services from 1 April 2019 might not represent best value when taken into consideration with the whole EIPS fund and its diverse objectives and priorities.
2. A possible outcome from the current pilots and National Public Accounts Committee could result in one fund Tackling Poverty and one fund being associated with Housing and homelessness. In this case the focus of SP is likely to change/alter and re-contracting in the short-term to the current SP priorities might, in future hindsight, appear to have been ineffective effort.
3. Should the Regional Partnership Board decide to take a more regionalised approach to SP, this might have fundamental impacts on SP's priorities and the administration and management of services. Again, there is the possibility of taking short-term actions that prove short-sighted in the future.

Further, learning from the experiences of other Authorities, if the use of future funding is to be optimised, a more collaborative way of working within these initiatives needs to be developed and this will have possible governance and accountability implications.

The reason for developing these arrangements is the avoidance of the barriers to effective use of the flexibility that some other Authorities have already demonstrated.

5. RESOURCE IMPLICATIONS:

At the present time, with the assurances that have been given, SP will remain funded at its current levels for at least 2019/20. Under the current 15% flexibility arrangements, Welsh Government has explained that it is the expectation that funds from Flying Start and Families First could be used by SP to support common aims. However, should it be decided that funds from SP should be used to supplement one, or all, of the other 15% flexible funds, then separate approval has to be sought from Welsh Government.

Should Welsh government decide to implement the full EIPS proposal, then SP's ££2.09m will be a part of a £4.9m flexible fund within Monmouthshire. The Authority will have the ability to allocate as appropriate to its priorities in achieving best value

6. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):

The significant equality impacts identified in the assessment (Appendix 1) are summarised below for members' consideration:

Extending contracts for a year would effectively maintain the impacts submitted with the Local Supporting People Plan 2017 – 2020. This extension would provide the opportunities to optimise the use of EIPS funding which would have positive impact for protected characteristics.

When approvals for proposals relating to any funding associated with the EIPS portfolio are sought, they will have the appropriate assessments for Members due consideration.

The actual impacts from this report's recommendations will be reviewed every year, or in line with the future funding cycles should that change. The main criteria for consideration will be how outcomes impact the relevant protected characteristics in terms of outcome progression and the volume of people supported.

7. CONSULTEES:

Regional Collaborative Committee, Regional SP Officers Group, SP and Housing Planning Group, Provider Forum

8. BACKGROUND PAPERS:

Links to external information included in the report

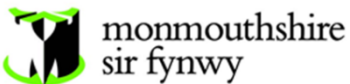
9. AUTHOR:

Chris Robinson, Lead Commissioner Quality Assurance and Supporting People Lead

10. CONTACT DETAILS:

Tel: 07766160821

E-mail: chrisrobinson@monmouthshire.gov.uk



**SCHEDULE 12A LOCAL GOVERNMENT ACT 1972
EXEMPTION FROM DISCLOSURE OF DOCUMENTS**

MEETING AND DATE OF MEETING:

TITLE OF REPORT:

AUTHOR:

I have considered grounds for exemption of information contained in the report referred to above and make the following recommendation to the Proper Officer:-

EXEMPTIONS APPLYING TO THE REPORT:

FACTORS IN FAVOUR OF DISCLOSURE:

PREJUDICE WHICH WOULD RESULT IF THE INFORMATION WERE DISCLOSED:

MY VIEW ON THE PUBLIC INTEREST TEST IS AS FOLLOWS:

RECOMMENDED DECISION ON EXEMPTION FROM DISCLOSURE:

Date:

Signed:

Post:

I accept/do not accept the recommendation made above

Proper Officer: _____

Date: _____

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monmouthshire
sir fynwy

Future Generations Evaluation (includes Equalities and Sustainability Impact Assessments)

| | |
|---|--|
| Name of the Officer Chris Robinson Phone no: 07766160821 E-mail: chrisrobinson@monmouthshire.gov.uk | Please give a brief description of the aims of the proposal To a proposal to extend supporting people contracts for a year from 1 April 2019 |
| Name of Service Supporting People Programme Grant | Date Future Generations Evaluation form completed 22 May 2018 |





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1. Does your proposal deliver any of the well-being goals below?

| Well Being Goal | Does the proposal contribute to this goal? Describe the positive and negative impacts. | What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts? |
|--|---|---|
| A prosperous Wales Efficient use of resources, skilled, educated people, generates wealth, provides jobs | The proposal ensures the full utilization of Welsh Government's Supporting People Grant funding | |
| A resilient Wales Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change) | N/A | |

| Well Being Goal | Does the proposal contribute to this goal? Describe the positive and negative impacts. | What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts? |
|---|--|--|
| A healthier Wales People's physical and mental wellbeing is maximized and health impacts are understood | The SPPG outcomes reflect the positive impact this service can have on physical and mental well-being | |
| A Wales of cohesive communities Communities are attractive, viable, safe and well connected | The piloting of place-based support services is a very positive contributor to local communities | |
| A globally responsible Wales Taking account of impact on global well-being when considering local social, economic and environmental wellbeing | The increasing prevention impact of SPPG has positive impacts in terms of cost-benefits at local, regional and national levels. | |
| A Wales of vibrant culture and thriving Welsh language Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation | No Change | |
| A more equal Wales People can fulfil their potential no matter what their background or circumstances | <i>Supporting People service funding allocations are increasingly focused on meeting need as opposed to any tenure or protected characteristic</i> | <i>Place based services are being developed and piloted through which people can access the support they need.</i> |

2. How has your proposal embedded and prioritised the sustainable governance principles in its development?

| Sustainable Development Principle | Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why. | Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts? |
|---|--|---|
|  <p>Long Term</p> <p>Balancing short term need with long term and planning for the future</p> | <p>Within the limitations of a programme for which the funding is currently under review, short term need has been addressed whilst giving consideration to the impact on younger people</p> | |
|  <p>Collaboration</p> <p>Working together with other partners to deliver objectives</p> | <p>The development of place based services is a partnership between internal departments and external agencies</p> | |
|  <p>Involvement</p> <p>Involving those with an interest and seeking their views</p> | <p>Regional and local stakeholder and service user engagement initiatives are part of the SP regional delivery programme.</p> | |
|  <p>Prevention</p> <p>Putting resources into preventing problems occurring or getting worse</p> | <p>Applying the flexi funding principles has already resulted in Housing providing SP with funding with which to pilot a supported lodging service</p> | |

| Sustainable Development Principle | Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why. | Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts? |
|---|--|---|
|  <p>Considering impact on all wellbeing goals together and on other bodies</p> | <p>Proposals are considered by our local planning group and the \Regional Collaborative committee. The composition of both groups involving other partner agencies in the County and region/</p> | |

3. **Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below. For more detailed information on the protected characteristics, the Equality Act 2010 and the Welsh Language Standards that apply to Monmouthshire Council please follow this link:<http://hub/corporatedocs/Equalities/Forms/AllItems.aspx> or contact Alan Burkitt on 01633 644010 or alanburkitt@monmouthshire.gov.uk

| Protected Characteristics | Describe any positive impacts your proposal has on the protected characteristic | Describe any negative impacts your proposal has on the protected characteristic | What has been/will be done to mitigate any negative impacts or better contribute to positive impacts? |
|---------------------------|---|---|---|
| Age | No change | | At this stage the proposal is to maintain a status quo in terms of SP funding for 2019/20. As such this decision would have no impact across the characteristics. |
| Disability | No Change | | |
| Gender reassignment | No Change | | |

| Protected Characteristics | Describe any positive impacts your proposal has on the protected characteristic | Describe any negative impacts your proposal has on the protected characteristic | What has been/will be done to mitigate any negative impacts or better contribute to positive impacts? |
|-------------------------------|---|---|---|
| Marriage or civil partnership | No Change | | |
| Pregnancy or maternity | No Change | | |
| Race | No Change | | |
| Religion or Belief | No Change | | |
| Sex | No Change | | |
| Sexual Orientation | No Change | | |
| Welsh Language | No Change | | |

4. Council has agreed the need to consider the impact its decisions has on important responsibilities of Corporate Parenting and safeguarding. Are your proposals going to affect either of these responsibilities? For more information please see the guidance <http://hub/corporatedocs/Democratic%20Services/Safeguarding%20Guidance.docx> and for more on Monmouthshire's Corporate Parenting Strategy see <http://hub/corporatedocs/SitePages/Corporate%20Parenting%20Strategy.aspx>

| | Describe any positive impacts your proposal has on safeguarding and corporate parenting | Describe any negative impacts your proposal has on safeguarding and corporate parenting | What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts? |
|---------------------|---|---|--|
| Safeguarding | No Change | | The status quo proposals have no impact at this stage |
| Corporate Parenting | No change | | |

5. What evidence and data has informed the development of your proposal?

Supporting People outcome Returns to Welsh Government (every 6 months)
 The Gwent Needs Mapping database
 Demographic data developed for the Turning the World upside down initiative

6. **SUMMARY:** As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

The proposal is to maintain services at their current levels and as such will have no changing impact on the protected characteristics. This proposal allows for work to be undertaken to optimize the use of the funding streams that Welsh Government will make decisions about later this financial year. It will be when presenting proposals to optimize the use of these funding streams that there will be impacts that need to be taken into consideration

7. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

| What are you going to do | When are you going to do it? | Who is responsible | Progress |
|---|-------------------------------------|--|---|
| Consult with our EIPS (Flexible Funding) partners to ensure that: Duplications of effort are reduced Flexible Funding enables appropriate positive actions to be undertaken | Quarter 2&3 2018/19 | SP is the lead as set out by Welsh Government's expectations (ie funds expected to flow from other initiatives into SP – funds going in opposite direction only after seeking Welsh Government approval) | Services being delivered by all flexible funding partners have been identified, yet to identify people receiving multi-services |
| Be involved with consultations within the Regional Collaborative Committee, SP information network, Regional Partnership Board and Public Services Board | Throughout 2018/19 | SP Lead | SP Leads are members of RCC and SPIN and there are on-going links between these groups, SP National Advisory Board and Welsh Government |
| | | | |

8. MONITORING: The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.

| | |
|---|--|
| The impacts of this proposal will be evaluated on: | Impacts will need to be taken into consideration before spendplans for 2019/20 are submitted to RCC in January 2019 |
|---|--|

9. VERSION CONTROL: The Future Generations Evaluation should be used at the earliest stages of decision making, and then honed and refined throughout the decision making process. It is important to keep a record of this process so that we can demonstrate how we have considered and built in sustainable development wherever possible.

| Version No. | Decision making stage | Date considered | Brief description of any amendments made following consideration |
|--------------------|-------------------------------|------------------------|---|
| 001 | Adult Select Committee | 19 June 2018 | |

| Supporting People 2017 Outcome returns to Welsh Government | Individuals with assessed & recorded outcomes in 2017 - Periods 11 & 12 | | | |
|--|---|--------------|--------------|-------|
| | Period 11 | Period 12 | Total | % |
| Client Categorisations | | | | |
| Alarm Services (including in sheltered/extra care). | 2015 | 2009 | | |
| People with Mental health Issues | 332 | 355 | 687 | 28.6% |
| People over 55 years of age with Support needs | 336 | 182 | 518 | 21.5% |
| Women experiencing Domestic Abuse | 169 | 123 | 292 | 12.1% |
| People with Physical and/or Sensory Disabilities | 69 | 122 | 191 | 7.9% |
| Young People with Support Needs (16-24) | 76 | 99 | 175 | 7.3% |
| People with Learning Disabilities | 54 | 46 | 100 | 4.2% |
| Families with Support Needs | 51 | 44 | 95 | 4.0% |
| Single parent Families with Support needs | 41 | 47 | 88 | 3.7% |
| Generic Floating support to prevent homelessness | 24 | 49 | 73 | 3.0% |
| Single people with Support Needs (25-54) | 27 | 25 | 52 | 2.2% |
| People with Chronic Illnesses (including HIV, Aids) | 24 | 14 | 38 | 1.6% |
| People with Substance Misuse Issues (Alcohol) | 13 | 16 | 29 | 1.2% |
| People with Developmental Disorders (I.e. Autism.) | 7 | 11 | 18 | 0.7% |
| People with Substance Misuse Issues (Drugs & substances) | 8 | 10 | 18 | 0.7% |
| People with Criminal Offending History | 9 | 7 | 16 | 0.7% |
| Young People who are Care Leavers | 6 | 0 | 6 | 0.2% |
| Men Experiencing Domestic Abuse | 3 | 2 | 5 | 0.2% |
| People with Refugee Status | 2 | 1 | 3 | 0.1% |
| TOTAL | 1,251 | 1,153 | 2,404 | |

Appendix 2

| All individuals in SPPG services in 2017 | |
|--|-------|
| In 2017 | % |
| | |
| 716 | 28.1% |
| 529 | 20.8% |
| 326 | 12.8% |
| 193 | 7.6% |
| 187 | 7.3% |
| 104 | 4.1% |
| 106 | 4.2% |
| 96 | 3.8% |
| 86 | 3.4% |
| 58 | 2.3% |
| 42 | 1.6% |
| 31 | 1.2% |
| 20 | 0.8% |
| 19 | 0.7% |
| 18 | 0.7% |
| 6 | 0.2% |
| 6 | 0.2% |
| 5 | 0.2% |
| 2,548 | |

NB: All > Individuals assessed as not all people in service had been assessed or reviewed

Initial Spendplan approved by Regional Collaborative Committee and Welsh Government

Can be varied by up to 10% of the funding against any client categorisation during the year. Varia

| Spend Plan collection period: Local Authority Spend Plan 2018-19 | | | | | |
|---|----------------------------------|------------|------------------------------------|------------|-------|
| Regional Collaborative Committee: | | Gwent | | | |
| Local Authority: | | Monmouthsh | | | |
| SPPG Annual Allocation: | | 2,039,175 | | | |
| Client Spend Category (The category to which the service is primarily focused) | Fixed Site (Accommodation Based) | | Floating Support (Community Based) | | To |
| | Units | Spend | Units | Spend | Units |
| Women experiencing Domestic Abuse | 5 | £102,960 | 25 | £122,135 | 30 |
| Men experiencing Domestic Abuse | 0 | £0 | 0 | £0 | 0 |
| People with Learning Disabilities | 0 | £0 | 0 | £0 | 0 |
| People with Mental health Issues | 0 | £0 | 50 | £300,600 | 50 |
| People with Substance Misuse Issues (Alcohol) | 0 | £0 | 0 | £0 | 0 |
| People with Substance Misuse Issues (Drugs and Volatile substances) | 0 | £0 | 0 | £0 | 0 |
| People with Criminal Offending History | 0 | £0 | 1 | £6,670 | 1 |
| People with Refugee Status | 0 | £0 | 0 | £0 | 0 |
| People with Physical and/or Sensory Disabilities | 0 | £0 | 0 | £0 | 0 |
| People with Developmental Disorders (I.e. Autism.) | 0 | £0 | 0 | £0 | 0 |
| People with Chronic Illnesses (including HIV, Aids) | 0 | £0 | 0 | £0 | 0 |
| Young People who are Care Leavers | 0 | £0 | 5 | £22,000 | 5 |
| Young People with Support Needs (16-24) | 21 | £178,775 | 21 | £71,601 | 42 |
| Single parent Families with Support needs | 0 | £0 | 0 | £0 | 0 |
| Families with Support Needs | 0 | £0 | 2 | £27,000 | 2 |
| Single people with Support Needs not listed above (25-54) | 0 | £0 | 0 | £0 | 0 |
| People over 55 years of age with Support needs (this category must be exclusive of alarm services). | 0 | £0 | 26 | £48,000 | 26 |
| Generic Floating support to prevent homelessness (tenancy support services which cover a range of user needs but which must be exclusive of fixed site support) | 0 | £0 | 246 | £1,116,492 | 246 |
| Alarm Services (including in shelter) | 0 | £0 | 1,802 | £42,942 | 1,802 |

| | | | | | |
|---|-----------|-----------------|--------------|-------------------|--------------|
| Expenditure which does not directly link to the spend plan categories above. (Explanation required in accompanying email). | 0 | £0 | 0 | £0 | 0 |
| TOTALS | 26 | £281,735 | 2,178 | £1,757,440 | 2,204 |
| | | 13.8% | | 86.2% | |

Appendix 3

tions >10% have to be agreed with RCC

| Totals | Funding | Annual Service users | Comparison to Previous Year | |
|------------|---------|----------------------|-----------------------------|---------|
| | | | Units | Spend |
| £225,095 | 11.0% | 12.8% | 0 | £500 |
| £0 | 0.0% | 0.2% | 0 | £0 |
| £0 | 0.0% | 4.1% | 0 | £0 |
| £300,600 | 14.7% | 20.8% | 0 | £0 |
| £0 | 0.0% | 1.2% | 0 | £0 |
| £0 | 0.0% | 0.7% | 0 | £0 |
| £6,670 | 0.3% | 0.7% | 0 | £0 |
| £0 | 0.0% | 0.2% | 0 | £0 |
| £0 | 0.0% | 7.6% | 0 | £0 |
| £0 | 0.0% | 0.8% | 0 | £0 |
| £0 | 0.0% | 1.6% | 0 | £0 |
| £22,000 | 1.1% | 0.2% | 3 | -£9,053 |
| £250,376 | 12.3% | 7.3% | 0 | £0 |
| £0 | 0.0% | 2.3% | 0 | £0 |
| £27,000 | 1.3% | 4.2% | 0 | £0 |
| £0 | 0.0% | 2.3% | 0 | £0 |
| £48,000 | 2.4% | 2080.0% | -1 | -£1,203 |
| £1,116,492 | 54.8% | 3.4% | 25 | £18,787 |
| £42,942 | 2.1% | | -150 | -£9,031 |

| | | | | |
|------------|------|------|------|----|
| | | | | |
| £0 | 0.0% | 0.0% | 0 | £0 |
| £2,039,175 | | | -123 | £0 |

Appendix 4

| 2017 - percentage of service users that achieved positive progress in an outcome. | |
|--|----------|
| SPPG Outcome: | % |
| 10 Mentally healthy | 44% |
| 6 Managing money | 36% |
| 3 Managing Accommodation | 34% |
| 1 Feeling Safe | 30% |
| 2 Contributing to the safety and well-being of themselves and of others | 27% |
| 9 Physically healthy | 26% |
| 4 Managing relationships | 22% |
| 5 Feeling part of the community | 19% |
| 11 Leading a healthy and active lifestyle | 15% |
| 7 Engaging in educational learning | 10% |
| 8 Engaging in employment/voluntary work | 10% |

Appendix 5

| Analysis of Service Users assessed in Period 12 2017 | | | | | | |
|--|---------------|---------------|---------------|--------------|--------------|-------------|
| Age demographic by gender | | | | Gender Split | | |
| Age Band | Female | Male | Total | Female | Male | Total |
| 16-19 | 3.4% | 2.7% | 3.1% | 63.9% | 36.1% | 100% |
| 20-24 | 8.6% | 11.3% | 9.7% | 51.8% | 48.2% | 100% |
| Younger | 12.1% | 14.1% | 12.8% | | | |
| 25-39 | 28.8% | 17.9% | 24.1% | 69.4% | 30.6% | 100% |
| >40-54 | 22.7% | 23.5% | 22.9% | 57.6% | 42.4% | 100% |
| Working | 51.4% | 41.4% | 47.0% | | | |
| 55-84 | 26.4% | 35.9% | 30.4% | 50.6% | 48.9% | 100% |
| >85, | 7.5% | 4.2% | 6.1% | 71.4% | 28.6% | 100% |
| Older | 33.8% | 40.1% | 36.4% | | | |
| Total | 100.0% | 100.0% | 100.0% | 58.2% | 41.3% | 100% |

Monmouthshire's draft outline flexible funding budget based on 201

| Early Intervention, Prevention & Support Funding | Annual Funding 2018/19 (not confirmed) | Current Department | Day to Day Manager | Line Manager |
|---|---|--|--|-------------------------------------|
| Supporting People | £2,039,175 | Adult Social Care & Health | Chris Robinson | Julie Boothroyd |
| Flying Start | £1,786,481 | Attainment & Extended Services | Beth Watkins | Sharon Randall-Smith |
| Families First | £639,000 | Community & Partnership Well-being Family Support & Safeguarding £185,410 TAF & £95,839 F2F | Sharran Lloyd Charlotte Drury | Cath Fallon Jane Rodgers |
| Communities for Work Plus (formerly the Employability Grant) | £150,000 | Economy & Enterprise. | Hannah Jones | Cath Fallon |
| Legacy Fund | 0 | N/A | N/A | N/A |
| Promoting Positive Engagement for Young People | £137,768 | Youth Offending Team Community & Partnership £16,300 ASB | Tracey Davies Sharran Lloyd | Jacalyn Richards Cath Fallon |
| Childcare and Play (formerly Out of School Childcare) | £70,785 | Early Years | Susan Hall | Sharon Randall-Smith |
| Homelessness Prevention | £65,000 | Planning & Housing | Ian Bakewell | Mark Hand |

| | | | | |
|---|---------------|---------------------|------------|----------------|
| Rent Smart Wales Enforcement (formerly Independent Living) | £20,000 | Public Protection | Huw Owen | David Jones |
| St David's Day Fund | £17,446 | Children's Services | Eric Small | Rachael Palser |
| TOTAL | £4,925,655.00 | | | |

Appendix 6

| 18/19 predicted grants | |
|--------------------------|----------------|
| Directorate | Cabinet Member |
| Social Care & Health | Penny Jones |
| Achievement and Learning | Richard John |
| Enterprise | Bob Greenland |
| Social Care & Health | Penny Jones |
| Enterprise | Bob Greenland |
| N/A | |
| Social Care, & Health | Penny Jones |
| Enterprise | Bob Greenland |
| Achievement and Learning | Richard John |
| Enterprise | Bob Greenland |

£2,575,481
£386,322.15

| | |
|----------------------|--------------|
| Social Care & Health | Penny Jones? |
| Social Care & Health | Penny Jones |
| | Sara Jones? |



| | |
|---------------------------------|--|
| SUBJECT: | Private Sector Housing Loan Schemes – Change of Terms |
| MEETING: | Adult Select Committee |
| DATE: | 19th June 2018 |
| DIVISION/WARDS AFFECTED: | All |

1. **PURPOSE:**
 - 1.1 The purpose of the report is to highlight the changes to the criteria; terms and conditions of the delivery of the Welsh Government’s Private Sector Housing Loan schemes.

2. **RECOMMENDATIONS:**
 - 2.1 To consider the implications of the introduction of new criteria; terms and conditions for the delivery of private sector loans in Monmouthshire and to make recommendations to the Cabinet as appropriate

3. **KEY ISSUES:**
 - 3.1 Welsh Government has provided local authorities in Wales with mixed funding to improve the standard of housing and help return empty properties back in to use in the private sector. This has taken the form of two types of funding streams: grant funding of £604,749.00, with the launch of the Houses into Homes scheme and a repayable loan funding stream of £620,855.69, known as the Home Improvement Loan Scheme. Both schemes are recyclable and offer loans to applicants on an interest free basis with a fee charged to the applicant for the administration process.
 - 3.2 By implication the Houses into Homes funding stream being grant is offered to the Council in perpetuity so long as it is being utilised and recycled as loans to applicants. The Home Improvement Loan funding scheme in contrast has to be re-paid to Welsh Government by 2030. If the funding repayable is less than the award (ie from loan default) then Welsh Government will share 50% of the shortfall to a maximum amount of 2.5% of the funding awarded.
 - 3.3 On the 25th March 2015, Individual Cabinet Member approval was acquired for the Council’s participation in the Welsh Government Home Improvement Loan Scheme.
 - 3.4 Local authorities have found varying degrees of success in delivering both schemes. Most have been successful promoting the H2H loan scheme (grant funded) but have been relatively unsuccessful with the loan funded HIL scheme. Whereas a small number have found their success has been the other way around. It is thought that the criteria of both schemes was too rigid and not flexible enough to respond to local factors that probably contributed to their being unsuccessful in a number of local authority areas. To address this the Welsh Government have proposed changes to the criteria and terms and conditions.
 - 3.7 An overview of the loans available for private sector housing – both current and future criteria; terms and conditions can be found at **Appendix 1**
 - 3.8 The following summarises the main changes to the schemes:
 - 3.8.1 Removal of the 50/50 funding allocation criteria between both Houses into Homes and Home Improvement Loan schemes to allow each Authority to spend the loan funding according to demand in their areas.

- 3.8.2 However there is an expectation that the loans are prioritised towards bringing back into use empty properties and providing loans to applicants considered to be more 'risky', that is, they would fail affordability assessments.
- 3.8.3 The introduction of three distinct loan schemes
- 1) Owner/Occupier Loans
 - 2). Property Appreciation Loans - available to those applicants considered 'risky'.
 - 3). Landlord Loan (to be marketed in Monmouthshire as Landlord / Property Developer Loans
- 3.8.4 Administration Fees – These are allowed under the new criteria but are capped depending on the loan scheme. For the Owner Occupier and the Property Appreciation Loans any shortfall between the cap and the actual costs associated with administering the loan application can be recouped from the Grant Funding Stream. The total fee and recouped shortfall will not exceed the actual costs.
- 1). Owner/Occupier Loans: Monmouthshire will charge 50% of the total cost for administering the application to the client with the remaining shortfall costs up to £500 being funded out of the grant funding stream.
 - 2). Property Appreciation Loans: The fee chargeable to the applicant will be capped at £250 the remaining shortfall costs up to £250 being funded out of the grant funding stream.
 - 3). Landlord / Property Developer Loans: A one off fee can be charged and will be capped as no greater than the market rate of APR for loans of the same amount and term.

4. OPTIONS APPRAISAL:

- 4.1 Option 1: Not to approve the changes would mean the Council would not be able to access these funding streams and in the absence of alternative methods of funding, many owner occupiers and empty property owners will not be able to improve the sub-standard condition of their properties.
- 4.2 Option 2: The recommended option. Approving the changes will allow the Council to maximise the options available to improve the quality of the private sector housing and help bring back into use empty properties within the county.

5. EVALUATION CRITERIA:

- 5.1 An evaluation report can be found at **Appendix 2**.

6. REASONS:

- 6.1 It is the expectation of Welsh Government that the Council supports this proposal to support low income households.
- 6.2 The Council made the decision a number of years ago to withdraw discretionary private sector housing funding, such as renovation grants. There are, therefore, no alternative funding streams available to householders over and above a typical bank loan.

7. RESOURCE IMPLICATIONS:

- 7.1. There are currently no financial or resource implications at this stage, although the Council will need to be mindful that the 'loan' element will have to be repaid to Welsh Government by 2030 and in the event of a shortfall, will share 50% of the shortfall to a maximum amount of 2.5% of the funding awarded.

8. SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS:

- 8.1 The Future Generations Evaluation has been completed and no negative implications were identified (**See Appendix 3**)

9. SAFEGUARDING AND CORPORATE PARENTING IMPLICATIONS

9,1 The policy supports and contributes positively to these priorities (**See Appendix 3**)

10. CONSULTEES:

10.1 Chief Officer Enterprise; Cabinet Member for Enterprise; Head of Planning, Housing & Place-Shaping; Assistant Head of Finance; Head of Legal Services

11. BACKGROUND PAPERS:

12. AUTHOR: Stephen Griffiths, Strategy & Policy Officer

13. CONTACT DETAILS:

Tel: 01633 644455

E-mail: stephengriffiths@monmouthshire.gov.uk

Overview - Private Sector Housing Loan Scheme

Background:

Welsh Government has provided local authorities in Wales with funding to improve the standard of housing and help return empty properties back in to use in the private sector. This has taken the form of two types of funding streams; grant funding stream and a repayable loan funding stream.

Both schemes offered interest free loans to applicants and are intended to be recyclable:

The success of both schemes under their current delivery mechanism has proved to be a bit hit and miss. Most local authorities have been successful promoting the H2H loan scheme (grant funded), while at the same time have been unsuccessful with the loan funded loan scheme. Whereas others have found their success has been the other way around.

It is thought that the criteria of both schemes was too rigid and not flexible enough to respond to local factors that probably contributed to their being unsuccessful in a number of local authority areas.

Factors

- Affordability Assessment – Potential applicants failed at the 1st hurdle. The requirement that households / applicants have to undergo affordability assessments acts against low income households in that they are more likely fail the assessment, the very same households whose properties are in need of the work and for which the loan was designed to help. This would also preclude households / applicants who are asset rich but cash poor.
- Bad Debt Risk – The risk of bad debt can place an onerous liability on local authorities thereby diminishing their ability to be more flexible when it comes to determining affordability.
- The fact that the loan scheme has to be paid back to WG after 15 years limits the flexibility of the loan funded scheme. Again this precludes those households who require the work but cannot repay within the repayment term.

To address this the Welsh Government has introduced new funding criteria for both the grant and loan funded streams which will allow local authorities to be more responsive in addressing empty properties and sub-standard low quality housing in their locality.

The Current Delivery Mechanism (see Appendix 1A)

1) Grant Funding Award Stream – Houses into Homes (HIH)

This was awarded in 2012 as a grant to bring empty properties back into use and is by implication offered in perpetuity. From the beginning Welsh Government encouraged local authorities to work collaboratively in setting up regional working groups to oversee the administration of the funding award which became known as the Houses to Homes (H2H) loan scheme. The purpose of scheme was to help empty property owners with refurbishment costs required to bring their properties back into use through sale or rent.

The five local authorities of South East Wales - Monmouthshire, Newport, Caerphilly, Blaenau Gwent and Torfaen - came together to form the Gwent region.

It was agreed regionally that there would be a pooling of the five authorities' allocated award and the scheme would be administered by Newport City Council. It was also agreed that if demand in one local authority area was greater than their allocated award and another local authority area was underspending, the underspending authority could offer up their unspent award to meet that demand.

Monmouthshire allocated award was £604,749.00. The total pooled amount for the region was £3,545,524.00

Loans were offered to empty property owners on the following main criteria:

- Minimum loan £1000, maximum loan £25,000 per property
- No loan to an individual to exceed £150,000
- Loan term period was not to exceed 2 years for owners who intended to sell and 3 years for owners who intended to rent out their properties.
- Loans were to be paid off in full at the end of the respective term.
- All loans were to be secured against the property either as a first or second charge.
- All repayable funds were to be recycled.
- Administration fees could be charged at the following fixed rates
 - £290 for loans up to £50K
 - £390 for loans between 50k and £100k
 - £490 for loans greater than £100k

2) Repayable Funding Award Stream – Home Improvement Loan (HIL)

This was awarded in 2015 as a loan to Monmouthshire County Council to provide a loans for Home Improvement and Empty Properties. Monmouthshire's Loan Fund is £620,855.69. This is required to be repaid in full to WG during the financial year 2029 – 30. Within the provisions of the loan terms there is a bad debt provision whereby the Welsh Government would share equally with the Council any bad debt up to a maximum of 5% of the total amount of bad debt. Any bad debt accrued above this figure is to be met by the Local Authority.

Due to the fact that the award is a loan and local authorities are responsible for repaying their allocated award to Welsh Government in 2030, the administration of the scheme rests with each individual local authority.

The purpose of the Repayable Funding is to provide recyclable loans to owner occupiers, landlords and empty property owners.

The loan award has two elements to it:

- The Home Improvement Loan Scheme - offered to both owner occupiers and landlords of properties that are of substandard condition. The scheme provided loans to help with refurbishment costs that made the properties 'safe, warm and secure' on the following criteria.
 - Applicants can apply for an interest free loan of between £1,000 and £25,000
 - For landlords no loan to an individual to exceed £150,000

- Loans to be paid by monthly repayment.
 - The maximum recyclable loan period under the Home Improvement Loan is 5 years for Landlords and 10 years for owner occupiers.
 - Loans to be secured as a first or second charge
 - A one off administration fee of 8% of the amount borrowed is charged.
 - For Landlords who offered the Council nomination rights the administration fee was 4%
- Houses to Homes Scheme – provided loans to empty property owners on the following criteria
 - Applicants can apply for an interest free loan of between £1,000 and £25,000
 - No loan to an individual to exceed £150,000
 - The loan period is 2 years if the intention is to sell and 3 years if the intention is to rent the property after the completion of the works.
 - Full repayment at the end of the loan term or on transfer/sale of the property if earlier.
 - A one off administration fee of up to £495 could be charged.

The Delivery Mechanism from June 2018 (See Appendix 1B)

Set out below is a summary of the main aspects of the new funding mechanisms, see appendix 1B for more detail.

In readiness for the introduction of the new delivery mechanism from the 30th June the regional working group that oversaw the Gwent region's pooled resources was disbanded with each authority receiving their nominal funding award. For Monmouthshire this is £604,749.00. This means that as from the 30th June the total amount of funding available to Monmouthshire is £1,225,604.69.

1). Grant Funding Award Stream (604,749,00).

- This is known now as "Owner Occupier Repayable Financial Assistance" and offers Home Improvement loans (HIL) to owner occupiers who are unable to access other forms of lending because of affordability issues. As these loans are financed from the grant funding stream there is no requirement to repay the funding back to WG. Loans that can be offered are known as Property Appreciation and Lifetime loans.
- One advantage of these types of loans is that no money has to be repaid by the applicant until a predetermined event occurs such as the death of the applicant or the sale of the property.
- Consequently, these types of loans can be targeted at those applicants who are asset rich and cash poor and therefore do not have the means to meet the monthly repayment.

2). Loan Funding Award Stream (620,855.69).

Loans funded from this stream are known now as Owner Occupier Loans and targeted at the following applicants

Owner / Occupiers

- Loan amount from £1000 - £25,000
- Offered to empty property owners and owner occupiers who pass the affordability test.
- Repayment Terms will depend on the end use of the property.
 - For empty property owners the following applies.
 - If the owner intends to occupy the property after refurbishment the term is up to 10 years.
 - If the owner does not intend to occupy – up to 5 years.

- For owner occupiers refurbishing their main place of residence.
 - Repayment period is up to 10 years.
- Fees – Can charge up to a 50% (£500) of the actual admin costs. The remainder of the admin cost can be claimed from the grant funding element*.

Landlord / Developer

- Loans amounts from (£1000 - £25,000 per property up to a maximum of 10 properties - £250K
- Offered to developers that purchase empty properties to bring back them back into use. Repayment terms will depend upon the end use of the refurbished property:
 - If the property is being sold after refurbishment the term is 2 years
 - If the property is going to be for rental at market rents the term is 5 years.
 - If the property is going to be for rental at LHA rate the term is 10 years.
- Fees – This can be determined by us BUT it should not exceed the market rate APR for loans of same amount and term of repayment.

Owner Occupier Repayable Financial Assistance

- Offered to applicants who have failed the financial affordability checks.
- Fees to be capped at £250 per application and added to the loan but can top up from the grant funding element to a maximum of £250 per application*.
 - These loans will be life time loans repayable on the sale of the property (likely to be when the loan applicant dies).
 - For this reason this type of loan should be payable from the grant funding pot of money as this pot is not required to be paid back to WG, although it does mean that monies loaned could take some considerable time to be repaid to us. We will need to put in place a policy setting out lending criteria and length of term of the loan. It probably not inconceivable that we could have money loaned out for 30+ years depending on the ages of the applicant and whether they move or stay put.

Criteria, Terms and Conditions

The Purposes

The Repayable Funding is offered to you in accordance with the provisions of this Schedule for the purposes of:

- (a) Providing loans to owner occupiers and the private rented sector (“PRS”) to improve properties (the “Home Improvement Loans” or “HIL”); and
- (b) Providing loans to bring empty properties back into use (the “Houses into Homes Loans”).

50% of the Repayable Funding paid to you (either directly from us or reallocated to you from another local authority) must be used for Home Improvement Loans and 50% must be used for Houses into Homes Loans within your region.

Part 1 of this Schedule sets out the specific criteria for the Home Improvement Loans.

Part 2 of this Schedule sets out the specific criteria for the Houses into Homes Loans.

Part 3 of this Schedule sets out the conditions which apply to your use and administration of the Repayable Funding.

Part 1: Home Improvement Loans Criteria

| | |
|--|---|
| You must provide HILs within the framework set out below: General requirements | There must be consistency, from the perspective of the loan recipient, in respect of the eligibility criteria for a HIL and the terms on which the HILs are provided. |
| Maximum fee charged to a loan recipient | <p>A one off administration fee of up to 15 per cent of the HIL amount may be charged. For example, a £10,000 HIL could incur a maximum fee of £1,500.</p> <p>The sum of the fee charged must take into account the APR (annual percentage rate) of the HIL for the term of the loan. The APR of the HIL must not be greater than the market rate of APR for loans of the same amount and term.</p> |
| Minimum and maximum HIL value per unit of accommodation | £1,000 up to £25,000 |
| Maximum HIL available per loan recipient | £150,000 at any one time. Once repaid the applicant can reapply. |
| Interest | HILs must be interest free. |

| | |
|-----------------------------|--|
| Permitted improvement works | <p>Works which make a residential property safe warm and/or secure.</p> <p>This includes such works undertaken to Empty Properties on the condition that (i) the loan recipient occupies the property on completion of the works for the duration of the loan; and (ii) if the loan recipient dies, ceases to occupy the property or transfers/sells the property before expiry of the loan term the loan is repaid immediately. Works undertaken by a PRS to an Empty Property is not eligible.</p> <p>“Empty Property” means a property which has not been lived in for at least six consecutive months.</p> |
|-----------------------------|--|

| | |
|--|---|
| HILs can be provided for the purpose of improving a residential property to/for: | <ul style="list-style-type: none"> • Continued ownership • Sell • Rent |
| HIL conditions | <p>The HIL terms and conditions must specify:</p> <ul style="list-style-type: none"> • The purpose/works for which the HIL is provided. • if after completion of works funded by a HIL the relevant property contains a category 1 hazard (as defined by Housing Health and Safety Rating System (HHSRS)) the property cannot be rented out. (for PRS only). • that if the loan recipient sells the property during the term of the HIL the loan must be immediately repaid in full. |
| Maximum loan period | <ul style="list-style-type: none"> • Up to 5 years; • For owner occupiers: <ul style="list-style-type: none"> ○ Up to 10 years, ○ or a lifetime charge may be taken over the property and the loan can be repaid on the earlier of the death of the loan recipient, when the loan recipient ceases to occupy the property or on the transfer/sale |

| | |
|--------------------------------------|---|
| | <p>of the property.</p> <p>In the context of lifetime charges, the HIL will be deemed to have been repaid in full on the earlier of 31 March 2026 or the tenth anniversary of the HIL loan agreement and you are required to recycle an amount equivalent to the HIL provided in accordance with paragraph 2 of Part 3 of this Schedule.</p> |
| Payment terms | <p>HILs can be drawdown by loan recipients</p> <ul style="list-style-type: none"> • in advance, • in stages, or • on completion of the improvement works. |
| Repayment terms | <p>Either staged repayments (monthly, quarterly or yearly) or full repayment at the end of the HIL term or on transfer/sale of the property if earlier unless specified otherwise herein.</p> |
| Eligible loan recipients | <ul style="list-style-type: none"> • Owners of sub-standard residential properties e.g. landlords, • Owner occupiers who pass affordability checks. |
| Risk mitigation measures | <p>Two or more of the following measures should be applied to each HIL:</p> <ul style="list-style-type: none"> • loan to value ratio, • first/second property charges, • local land charges, • staged repayments, • default fees, • Staged payments to the loan recipient. |
| Part funding and financial viability | <ul style="list-style-type: none"> • HILs must only be provided to fund financially viable improvement works. • A HIL may be provided to fund part of the improvement works provided that evidence of sufficient/adequate funding for the remainder of the works is provided. |
| Other funding options: | <ul style="list-style-type: none"> • Other funding options such as Arbed must be explained to loan applicants. • Other funding options can be used in conjunction with the HIL as long as there is no double funding of the works. • Loan applicants that can easily obtain commercial finance to fund the improvement works should be directed to appropriate sources of funding. |

Part 2: Houses into Homes Loans Criteria

| | |
|---|---|
| General requirements | There must be consistency, from the perspective of the loan recipient, in respect of the eligibility criteria for a Houses into Homes Loans and the terms on which the Houses into Homes Loans are provided. |
| Maximum fee charged to a loan recipient | £495 |
| Minimum and maximum Houses into Homes Loan value | £1,000 up to £25,000 |
| Maximum Houses into Homes Loan available per loan recipient | £150,000 at any one time. Once repaid the applicant can reapply. |
| Interest | Houses into Home Loans must be interest free. |
| Permitted improvement works | Works which bring an Empty Property back into use. |
| Houses into Homes Loans can be provided for the purpose of bringing an Empty Property back into use to/for: | <ul style="list-style-type: none"> • Sell • Rent |
| Houses into Homes Loan conditions | <p>The Houses into Homes Loan terms and conditions must specify:</p> <ul style="list-style-type: none"> • The purpose/works for which the Houses into Homes Loan is provided. • If after completion of works funded by a Houses into Homes Loan the relevant property contains a category 1 hazard (as defined by Housing Health and Safety Rating System (HHSRS)) the property cannot be rented out. (for PRS only) • That if the loan recipient sells the property during the term of the Houses into Homes Loan, the loan must be immediately repaid in full. |
| Maximum loan period | <ul style="list-style-type: none"> • A maximum of 2 years if the intention is to sell the property following the works. • A maximum of 3 years if the intention is to rent the property following the works. |
| Payment terms | <p>Houses into Homes Loans can be drawn down by loan recipients</p> <ul style="list-style-type: none"> • in advance, • in stages, or • on completion of the works. |
| Repayment terms | Full repayment at the end of the Houses into Homes loan term or on transfer of the property if earlier. |

| | |
|--------------------------------------|---|
| Eligible loan recipients | <ul style="list-style-type: none"> • Owners of Empty Properties who pass affordability checks. <p>“Empty Property” means a property which has not been lived in for at least six consecutive months.</p> |
| Risk mitigation measures | A maximum loan to value of 80% |
| Part funding and financial viability | <p>Houses into Homes Loans must only be provided to fund a schedule of improvement works which is financially viable taking into account the sum of the loan to be offered and any other funding available to the loan recipient.</p> <p>A Houses into Homes Loan may be provided to fund part of the works provided that evidence of sufficient/adequate funding for the remainder of the works is provided.</p> |
| Other funding options: | <p>Other funding options such as Arbed must be explained to loan applicants.</p> <p>Other funding options can be used in conjunction with the Houses into Homes Loan as long as there is no double funding of the works.</p> <p>Loan applicants that can easily obtain commercial finance to fund the improvement works should be directed to appropriate sources of funding.</p> |

Part 3: Conditions on the use and administration of the Repayable Funding.

1. The Repayable Funding is not awarded in replacement of any current scheme in place for those individuals in absolute need. It is offered and intended to complement any current scheme operated by you which provides grants to those who cannot make loan repayments.
2. You must hold and use the Repayable Funding as a recyclable loan fund (the “Loan Fund”). On repayment by a loan recipient, the Repayable Funding must be recycled during the Term. You may decide not to recycle the Repayable Funding during financial years (1 April – 31 March) 2027/28, 2028/29, 2029/30. Any funding that you chose not to recycle should be repaid to us immediately.
3. From 1 April 2017 you must not retain any Repayable Funding which is not allocated/offered as a HIL or Houses into Homes Loan for longer than 6 months and must either make arrangements to transfer such underspend to another local authority within your region (in accordance with paragraph 5 of Schedule 1, part 3) or to repay the sum to us on demand so that it can be allocated to a local authority outside your region.
4. You must inform us of any expected “underspend” in the aggregate sum of HILs and Houses into Homes Loans provided immediately and make arrangements to transfer such underspend to another local authority within your region (in accordance with paragraph 5 of Schedule 1, part 3) or to repay the sum to us on demand so that it can be allocated to a local authority outside your region.

5. You may not transfer any Repayable Funding to another local authority within your region without our written approval. To obtain our written approval you must send the intra-region transfer pro-forma signed by you and the other local authority to the Welsh Government Official.
6. Any interest earned from holding the Repayable Funding must be recycled into the Loan Fund and added to the sum available for providing HILs or Houses into Homes Loans.
7. You must prioritise home owners over PRS when offering HILs.
8. You must prioritise landlords who offer affordable housing or properties where you have nomination rights to the property.
9. The Repayable Funding cannot be used towards any management, administration or operating costs incurred by you in providing HILs and Houses into Homes Loans and in managing and administering the Loan Fund.
10. Any fee charged by you for providing HILs and Houses into Homes Loans may be used towards any operating costs incurred by you in providing HILs and Houses into Homes Loans and managing and administering the Loan Fund including (but not limited to) any legal or professional costs or the costs of any searches.
11. You are responsible for managing all HILs and Houses into Homes Loans provided and for ensuring that all necessary procedures are in place before any HIL or Houses into Homes Loans is offered. In the event that you procure a third party to manage and administer the Loan Fund and to provide the HILs or Houses into Homes Loans you must ensure that appropriate contractual documentation are in place between you and the third party.
12. You must determine what due diligence procedures are appropriate and undertake the necessary due diligence before a HIL or Houses into Homes Loan is offered including but not limited to an assessment to ensure compliance with the State Aid Rules.
13. You must put in place appropriate HIL or Houses into Homes Loan terms and conditions ensuring that they are in accordance with the provisions of Part 1 or Part 2 of this Schedule 1, as appropriate. It is your responsibility to obtain legal advice on the terms and conditions on which any HILs and Houses into Homes Loans are provided.
14. You must collaborate with the other local authorities within your region to agree
 - (i) consistency in the provision and management of the HILs and Houses into Homes Loans and
 - (ii) the procedure for the transfer of Repayable Funding to another local authority in your region.
15. You must exercise reasonable skill care and diligence in your management of the Loan Fund.

SCHEDULE 2

Notification Events

The Notification Events referred to in Condition 9 are listed below:

1. Repayment of any part of the Repayable Funding is required under European Law (whether under State Aid Rules or otherwise);
2. You fail to comply with any of the Conditions;
3. We have made an overpayment of Repayable Funding to you;
4. Any declaration made in Condition 8 is incorrect in any respect or, if repeated at any time with reference to the facts and circumstances then existing, would be incorrect;
5. There is a change in your constitution, status, ownership and/or your external auditors resign.

6. Any event occurs or circumstances arise which in our opinion gives reasonable grounds for believing that you may not, or may be unable, to perform or comply with any of your obligations under these Conditions (including but not limited to your ability to repay the Repayable Funding).

SCHEDULE 3

Repayment Plan

1. You must repay the Repayable Funding during the financial year 2029/2030 (1 April 2029 – 31 March 2030) in one instalment within 3 calendar months of the date of a written notice of demand (the “Repayment Notice”) from us or such other period specified therein. The sum repayable (the “Repayment Amount”) shall be the total sum of Repayable Funding paid to you (including any sum reallocated to you from another local authority for the Purpose) minus:
 - a. the sum of any Repayable Funding already repaid by you to us for reallocation to another local authority in accordance with paragraphs 3 or 4 of Schedule 1, Part 3;
 - b. the sum of Repayable Funding reallocated by you to another local authority in accordance with paragraphs 3 or 4 of Schedule 1, Part 3; and
 - c. 50% of any shortfall in the Loan Fund up to a maximum of 2.5% of the total sum of Repayable Funding paid to you.

For the purpose of this paragraph 1c:

- i. any HIL or Houses into Homes Loan offered by you with a repayment date after the date of the Repayment Notice shall be deemed to have been repaid in full. The entire financial risk of default by the loan recipient shall be borne by you; and
 - ii. “the total sum of Repayable Funding paid to you” shall mean the total sum of Repayable Funding paid to you (including any sum reallocated to you from another local authority for the Purposes) minus the amounts described in paragraphs 1a and 1b above.
2. Within 1 calendar month of the date of the Repayment Notice you must confirm in writing the sum you intend to repay together with supporting evidence.
3. A repayment profile will be provided to you on a yearly basis on request. The repayment profile will set out the total sum of Repayable Funding paid to you, the sum of Repayable Funding repaid to us and the sum of Repayable Funding reallocated to or from you (if any).
4. All payments made by you to us must be made in full, without set-off, counterclaim or condition, and free and clear of, and without any deduction or withholding without our prior written agreement.
5. Interest will accrue on any overdue repayment of the Repayable Funding in accordance with Condition 9(e).

Part 1: Owner Occupier Loans Criteria

You must provide Owner Occupier Loans within the framework set out below:

| | |
|---|---|
| General requirements | There must be consistency, from the perspective of the loan recipient, in respect of the eligibility criteria for an Owner Occupier Loan and the terms on which the Owner Occupier Loans are provided. |
| Maximum fee charged to a loan recipient: | A suggested one off fee of up to 50% of the costs associated with administering the loan application up to a maximum of £500. A contribution towards the remaining costs of up to £500 may be made from the Grant Funding. The total fee and subsidy from the Grant Funding must not exceed the actual costs associated with providing the Owner Occupier Repayable Financial Assistance. |
| Minimum and maximum Owner Occupier Loan value per unit of accommodation | £1,000 up to £25,000 |
| Interest | Owner Occupier Loans must be interest free. |
| Permitted improvement works | Works which make a residential property safe warm and/or secure. This includes such works undertaken to Empty Properties on the condition that (i) the loan recipient occupies the property on completion of the works for the duration of the loan; and (ii) if the loan recipient dies, ceases to occupy the property or transfers/sells the property before expiry of the loan term the loan is repaid immediately. |

| | |
|--|---|
| <p>Owner Occupier Loans can be provided for the purpose of improving a residential property for:</p> | <ul style="list-style-type: none"> • continued ownership • sale • rent |
| <p>Owner Occupier Loans conditions</p> | <p>The Owner Occupier Loans terms and conditions must specify:</p> <ul style="list-style-type: none"> • the purpose/works for which the Owner Occupier Loan is provided. • if after completion of works funded by an Owner Occupier Loan the relevant property contains a category 1 hazard (as defined by Housing Health and Safety Rating System (HHSRS)) the property cannot be rented out. (for PRS only) • that if the loan recipient sells the property during the term of the Owner Occupier Loan the loan must be immediately repaid in full. |
| <p>Maximum loan period</p> | <p>For home owners who do not occupy the property: up to 5 years;</p> <p>For owner occupiers: up to 10 years or a lifetime charge may be taken over the property and the loan can be repaid on the earlier of the death of the loan recipient, when the loan recipient ceases to occupy the property or on the transfer/sale of the property.</p> <p>In the context of lifetime charges, the Owner Occupier Loan will be deemed to have been repaid in full on the earlier of 31 March 2026 or the tenth anniversary of the Owner Occupier Loan agreement and you are required to recycle an amount equivalent to the Owner Occupier Loan provided in accordance with paragraph 2 of Part 4 of this Schedule.</p> |
| <p>Payment terms</p> | <p>Owner Occupier Loans can be drawn down by loan recipients in advance, in stages or on completion of the improvement works.</p> |
| <p>Repayment terms</p> | <p>Either staged repayments (monthly, quarterly or yearly) or full repayment at the end of the Owner Occupier Loan term or on transfer/sale of the property if earlier unless specified otherwise herein.</p> |

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| Eligible loan recipients | Owner occupiers of sub-standard residential properties who pass affordability checks. |
| Risk mitigation measures | Two or more of the following measures should be applied to each Owner Occupier Loan: loan to value ratio, first/second property charges, local land charges, staged repayments, default fees, staged payments to the loan recipient. |
| Part funding and financial viability | Owner Occupier Loans must only be provided to fund financially viable improvement works. Owner Occupier Loans may be provided to fund part of the improvement works provided that evidence of sufficient/adequate funding for the remainder of the works is provided. |
| Other funding options: | <ul style="list-style-type: none"> • Other funding options such as Arbed must be explained to loan applicants. • Other funding options can be used in conjunction with the Owner Occupier Loan as long as there is no double funding of the works. • Loan applicants that can easily obtain commercial finance to fund the improvement works should be directed to appropriate sources of funding. |

Part 2: Owner Occupier Repayable Financial Assistance Criteria

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| General requirements | <p>Owner Occupier Repayable Financial Assistance such as Property Appreciation Loans or Lifetime Loans (please see below for details) will be offered at your discretion to applicants who fail affordability checks for Owner Occupier Loans. Owner Occupier Repayable Financial Assistance may only be given for HHSRS hazards and in order to improve the house to a 'safe, warm and secure' standard and may not cover all costs requested in the application. All Owner Occupier Repayable Financial Assistance must be repayable to you.</p> <p>A Property Appreciation Loan is a loan registered as an equity charge on the property to which the loan relates that is repayable upon sale or disposal of the property. The loan is linked to a percentage of the property value, rather than a fixed figure.</p> <p>A Lifetime Loan is a lump sum loan, where the interest payable is rolled up over the full term. The loan is repayable upon sale or disposal of the property.</p> |
|----------------------|--|

| | |
|--|---|
| | Where no equity exists in the property, you may assume that equity will be available upon repayment. However, you must be mindful that there is a higher chance of non-repayment. |
| Fee | <p>The fee chargeable to the applicant is capped at £250, however, this must be added to the Owner Occupier Repayable Financial Assistance.</p> <p>A £250 contribution towards the costs of administering the application may be used from the Grant Funding.</p> <p>The total fee and subsidy from the Grant Funding must not exceed the actual costs associated with providing the Owner Occupier Repayable Financial Assistance.</p> |
| Terms and conditions | <p>The terms and conditions must specify:</p> <ul style="list-style-type: none"> • the purpose/works for which the Owner Occupier Repayable Financial Assistance is provided. • that the Owner Occupier Repayable Financial Assistance must be repaid upon the earlier of the death of the recipient, when the recipient ceases to occupy the property or on the transfer/sale of the property |
| Payment terms | Owner Occupier Repayable Financial Assistance can be paid in advance to successful applicants |
| Eligible recipients of Owner Occupier Repayable Financial Assistance | Owner occupiers of sub-standard residential properties who fail affordability checks but are not eligible for other financial assistance schemes e.g. those which require the recipient to be in receipt of means tested benefits |

Part 3: Landlord Loans Criteria

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|-----------------------------------|--|
| General requirements | There must be consistency, from the perspective of the loan recipient, in respect of the eligibility criteria for a Landlord Loans and the terms on which the Landlord Loans are provided. |
| Maximum fee charged to a landlord | <p>A one off fee to cover the costs of administering the loan.</p> <p>The sum of the fee charged must take into account the APR (annual percentage rate) of the Landlord Loan for the term of the loan. The fee expressed as an APR of the Landlord Loan must not be greater than the market rate of</p> |

| | |
|--|--|
| | APR for loans of the same amount and term. We suggest that the fee is reviewed annually to ensure it is below market rates. |
| Minimum and maximum Landlord Loan amount | £1,000 up to £25,000 |
| Maximum Landlord Loan available per loan recipient | £250,000 per application - £25,000 per property for up to 10 properties. Once repaid the applicant can apply for further funding. |
| Interest | Landlord Loans must be interest free. |
| Permitted improvement works | Works which bring an Empty Property back into use. |
| Landlord Loans can be provided for the purpose of improving an existing property or bringing an Empty Property back into use to: | <ul style="list-style-type: none"> • sell • rent |
| Landlord Loan conditions | <p>The Landlord Loan terms and conditions must specify:</p> <ul style="list-style-type: none"> • the purpose/works for which the Landlord Loan is provided. • if after completion of works funded by a landlord Loan the relevant property contains a category 1 hazard (as defined by Housing Health and Safety Rating System (HHSRS)) the property can not be rented out. (for PRS only) • that if the loan recipient sells the property during the term of the Landlord Loan, the loan must be immediately repaid in full. |
| Maximum loan period | <p>A maximum of 2 years if the intention is to sell the property following the works. A maximum of 5 years if the intention is to rent the property following the works.</p> <p>A maximum of 10 years if the intention is to rent the property at Local Housing Allowance (LHA) rates following the works, with a 10 year commitment for Local Authority tenant nomination rights required.</p> |

| | |
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| Payment terms | Landlord Loans can be drawn down by loan recipients in advance, in stages or on completion of the works. |
| Repayment terms | <p>Either staged repayments (monthly, quarterly or yearly) or full repayment at the end of the Landlord Loan term or on transfer/sale of the property if earlier.</p> <p>At your discretion, you can offer to 'write off' the loan value at the end of a 10 year term if the landlord agrees to rent out of the property at LHA rates and give the Local Authority tenant nomination rights for a 10 year period. It is important to note that this funding will therefore be unavailable for recycling.</p> |
| Eligible loan recipients | Owners of substandard/Empty Properties who pass affordability checks. |
| Risk mitigation measures | Two or more of the following measures should be applied to each Landlord Loan: loan to value ratio, first/second property charges, local land charges, staged repayments, default fees, staged payments to the loan recipient. |
| Part funding and financial viability | <p>Landlord Loans must only be provided to fund a schedule of improvement works which is financially viable taking into account the sum of the loan to be offered and any other funding available to the loan recipient.</p> <p>A Landlord Loan may be provided to fund part of the works provided that evidence of sufficient/adequate funding for the remainder of the works is provided.</p> |
| Other funding options: | <ul style="list-style-type: none"> • Other funding options such as Arbed must be explained to loan applicants. • Other funding options can be used in conjunction with the landlord Loan as long as there is no double funding of the works. • Loan applicants that can easily obtain commercial finance to fund the improvement works should be directed to appropriate sources of funding. |

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Evaluation Criteria – Cabinet, Individual Cabinet Member Decisions & Council

| | |
|--------------------------------|---|
| Title of Report: | Private Sector Housing Loan Schemes – Change of Terms |
| Date decision was made: | 19 th June 2018 |
| Report Author: | Stephen Griffiths |

| What will happen as a result of this decision being approved by Cabinet or Council? | |
|--|---|
| Page 67 | <ul style="list-style-type: none"> • Loan products will be available to owner /occupiers, especially those who cannot access commercial loans, to help improve the quality of their homes in terms of making their properties warm (better thermal insulation), safe (the elimination of hazards under the Housing Health and Safety Rating System) and secure (security of the property, eg window and doors, etc). • Loans products will be available empty property owners and & landlord developers for the refurbishment of empty properties and their return back into use. |
| 12 month appraisal | |

| What benchmarks and/or criteria will you use to determine whether the decision has been successfully implemented? |
|---|
| <p>the following will be monitored:</p> <ul style="list-style-type: none"> • Number of applicants applying |

- Number of properties refurbished
- Number of properties returned back into use.

What is the estimate cost of implementing this decision or, if the decision is designed to save money, what is the proposed saving that the decision will achieve?

There are no costs or saving associated with the update

12 month appraisal

Any other comments

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Future Generations Evaluation (includes Equalities and Sustainability Impact Assessments)

| | |
|---|---|
| <p>Name of the Officer completing the evaluation Stephen Griffiths</p> <p>Phone no: 01633 644455 E-mail: stephengriffiths@monmouthshire.gov.uk</p> | <p>Please give a brief description of the aims of the proposal</p> <p>Private Sector Housing Loan Schemes – Change of Terms</p> <p>The proposal sets out the criteria that will be used to establish a number of loan products that will be available for the refurbishment of sub-standard private sector housing in Monmouthshire.</p> |
| <p>Name of Service</p> <p>Housing & Community Services</p> | <p>Date Future Generations Evaluation form completed</p> <p>26th May 2018</p> |





1. **Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal.


| Well Being Goal | How does the proposal contribute to this goal? (positive and negative) | What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts? |
|--|--|---|
| <p>A prosperous Wales Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p> | Neutral Contribution. | |
| <p>A resilient Wales Maintain and enhance biodiversity and</p> | Neutral Contribution | |

| | | |
|---|--|--|
| ecosystems that support resilience and can adapt to change (e.g. climate change) | | |
| A healthier Wales People's physical and mental wellbeing is maximized and health impacts are understood | It positively contributes to the health occupants of properties that are of sub-standard quality through their refurbishment that will make them warm safe and secure. | |
| A Wales of cohesive communities Communities are attractive, viable, safe and well connected | It positively contributes through the refurbishment of substandard houses and by returning empty properties back into use. | |
| A globally responsible Wales Taking account of impact on global well-being when considering local social, economic and environmental wellbeing | Through the provision of good quality housing | |
| A Wales of vibrant culture and thriving Welsh language Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation | A neutral contribution | |

2. How has your proposal embedded and prioritised the sustainable governance principles in its development?

| Sustainable Development Principle | How does your proposal demonstrate you have met this principle? | What has been done to better to meet this principle? |
|-----------------------------------|---|--|
|-----------------------------------|---|--|

| Sustainable Development Principle | How does your proposal demonstrate you have met this principle? | What has been done to better to meet this principle? |
|---|---|--|
|  <p>Long-term</p> <p>Balancing short term need with long term and planning for the future</p> | <p>The provision of the loans to owner occupiers would be deemed 'too risky' to access loans from the commercial market will meet their short term need to live in housing that is of good quality of being warm, safe and secure. Once refurbished these properties will add to the number of good quality houses that will be available in the long term.</p> | |
|  <p>Collaboration</p> <p>Working together with other partners to deliver objectives</p> | <p>Not Applicable</p> | |
|  <p>Involvement</p> <p>Involving those with an interest and seeking their views</p> | <p>Not Applicable</p> | |
|  <p>Prevention</p> <p>Putting resources into preventing problems occurring or getting worse</p> | <p>Not applicable</p> | |

| Sustainable Development Principle | How does your proposal demonstrate you have met this principle? | What has been done to better to meet this principle? |
|--|---|--|
|  <p data-bbox="120 363 264 395">Integration</p> <p data-bbox="85 403 479 480">Positively impacting on people, economy and environment and trying to benefit all three</p> | <p data-bbox="517 231 1077 263">Through the availability of good quality housing.</p> | |

3. Are your proposals going to affect any people or groups of people with protected characteristics? Please explain the impact, the evidence you have used and any action you are taking below.

| Protected Characteristics | Describe any positive impacts your proposal has on the protected characteristic | Describe any negative impacts your proposal has on the protected characteristic | What has been/will be done to mitigate any negative impacts or better contribute to positive impacts? |
|----------------------------------|--|--|--|
| Age | None | None | |
| Disability | None | None. | |
| Gender reassignment | None | None | |
| Marriage or civil partnership | None | None | |
| Race | none | None | |
| Religion or Belief | None | None | |
| Sex | None | None | |
| Sexual Orientation | None | None | |
| Welsh Language | None | None | |

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4. Council has agreed the need to consider the impact its decisions has on important responsibilities of Corporate Parenting and safeguarding. Are your proposals going to affect either of these responsibilities? For more information please see the guidance note <http://hub/corporatedocs/Democratic%20Services/Equality%20impact%20assessment%20and%20safeguarding.docx> and for more on Monmouthshire's Corporate Parenting Strategy see <http://hub/corporatedocs/SitePages/Corporate%20Parenting%20Strategy.aspx>

| | Describe any positive impacts your proposal has on safeguarding and corporate parenting | Describe any negative impacts your proposal has on safeguarding and corporate parenting | What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts? |
|---------------------|---|---|--|
| Safeguarding | None | <i>No negative impacts</i> | |
| Corporate Parenting | None | No negative impacts | |

5. What evidence and data has informed the development of your proposal?

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6. **SUMMARY:** As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

The main positive benefits of the proposal are:

- Improving the quality of sub-standard housing.
- Improving the quality of life for those living in substandard low quality housing
- The loans are available to applicants who would otherwise be excluded from accessing commercial loans.
- Returning back into use empty properties
- Increasing accommodation options within Monmouthshire.

The main negative impacts are: None identified to date

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7. Actions. As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable. Yes

| What are you going to do | When are you going to do it? | Who is responsible | Progress |
|--|-------------------------------------|---------------------------|-----------------|
| Submit to Cabinet | July 2018 | Stephen Griffiths | |
| Review the Policy and submit to Select | June 2019 | Stephen Griffiths | |

8. Monitoring: The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.

| | |
|---|--|
| The impacts of this proposal will be evaluated on: | During May – June 2019 and submitted to Select |
|---|--|

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Joint Select Committee (Adults & Children and Young People)

Action List

20th March 2018

| Minute Item: | Subject | Officer / Member | Outcome |
|--------------|--|--|---|
| 7. | Consultation on the draft Autism (Wales) Bill | Hazel Ilett / Paula Harris / Shelly Welton | When a full response has been collated the final version will be sent to both Select Committees to view before it is presented to the Cabinet Member for Individual Cabinet Member Decision. |
| 11. | Verbal update regarding Free School Meals availability | Hazel Ilett / Paula Harris / Will McLean | The Chief Officer for Children and Young People provides the CYP Select Committee with an update report regarding the development of the proposed transfer of responsibility for FSM checking and entitlement to the Benefits Team. |
| 12. | 30 Hour Free Childcare Offer | Hazel Ilett / Paula Harris / Will McLean | The Chief Officer for Children and Young People reports back to the CYP Select Committee when further information regarding the remit of delivery / engagement authorities has been finalised by Welsh Government. |

| | | | |
|------|---|---------------------------------|--|
| 13.1 | Adults Select Committee Work Programme | Hazel Ilett / Paula Harris / | Clarity is required with regard to when the Crick Road Care Development - Final Business Case will be presented to Cabinet and whether a special meeting of the Select Committee might be required to scrutinise this issue before it is presented to Cabinet. |
| 13.3 | Council and Cabinet Business Forward Work Programme | Hazel Ilett / Paula Harris / | Adults Select Committee, at its meeting on 22nd May 2018, invites representatives of Aneurin Bevan Health Board to discuss Chepstow Dementia Ward and a review of general services at Chepstow Hospital. |

Monmouthshire's Scrutiny Forward Work Programme 2018

| Adults Select Committee | | | | |
|---|---|--|-----------------------|-------------------------|
| Meeting Date | Subject | Purpose of Scrutiny | Responsibility | Type of Scrutiny |
| Special Joint Select with CYP 18th June 2pm | Chief Officers Annual Report (Social Services) | To scrutinise the progress of social services and the future strategic direction. | Claire Marchant | Performance Monitoring |
| | Safeguarding Reporting | To discuss the performance of safeguarding of adults and children at year end. | Claire Marchant | Performance Monitoring |
| | Disabled Facility Grants | Report on the progress implementing disabled adaptations further to the additional funding received for 2017/18. | Ian Bakewell | Performance Monitoring |
| 19th June 2pm | Supporting People Service Review 2018-19 | Usual reporting focusses on funding for the next financial year, however, this year we are delivering a status quo funding budget in line with Welsh Government's intention to maintain Supporting People budgets for the forthcoming year. A service review in 2018/19 will lead to the utilisation of the flexible funding options recently announced by Welsh Government. | Chris Robinson | Performance Monitoring |
| | Private Sector Housing Loan Scheme | Change of terms and conditions. | Stephen Griffiths | Performance Monitoring |
| | Discussion on health scrutiny topics | Committee to identify areas for future scrutiny with the health Board: <ul style="list-style-type: none"> • Older Adults Mental Health Services • Care Closer to Home and how this sits within Monmouthshire Integrated Services | Hazel Ilett | Work Programming |
| 10th July 2018 | Bed and Breakfast Policy | | Ian Bakewell | Performance Monitoring |

Monmouthshire's Scrutiny Forward Work Programme 2018

| Adults Select Committee | | | | |
|-------------------------------------|--|---|---------------------------------------|------------------------|
| Meeting Date | Subject | Purpose of Scrutiny | Responsibility | Type of Scrutiny |
| | Housing Renewal Policy | | Ian Bakewell | Performance Monitoring |
| | Homelessness Update | | Ian Bakewell | Performance Monitoring |
| | Annual Performance reports 2017/18 | Scrutiny of progress against the Council's well-being objectives set for 2017/18 and the monitoring of performance against national performance indicators. | Richard Jones | Performance Monitoring |
| | Budget Monitoring Outturn Report | To review the financial situation for the directorate, identifying trends, risks and issues on the horizon with overspends/underspends). | Mark Howcroft | Budget Monitoring |
| Special Meeting July Date TBC | Older Adults Mental Health Services | Scrutiny of the proposed way forward for Chepstow and the Community Hospital: <ul style="list-style-type: none"> • how the ring-fenced £200k investment by ABUHB for Chepstow will deliver service developments • the timescale for implementation and future scrutiny of service delivery. | Aneurin Bevan University Health Board | Pre-decision Scrutiny |
| | Care Closer to Home TBC ~ discuss format with Julie. Health Partners to be present. | Discussion on Care Closer to Home and how this sits within Monmouthshire Integrated Services. | Julie Boothroyd | Performance Monitoring |

Monmouthshire's Scrutiny Forward Work Programme 2018

Future Agreed Work Programme Items: Dates to be determined

- ✓ **Crick Road Care Development ~ Final Business Case**
- ✓ **Future Commissioning of Adults Services ~ linked to "Turning the World Upside Down"**
- ✓ **My Mates programme**
- ✓ **Budget Pressures within services and spend analysis**
- ✓ **Community Development and Well-being**
- ✓ **Welfare ~ Discussion with Monmouthshire Housing Association on current stock and new home development, support for welfare reform**
- ✓ **Housing Report: Local Housing Market Assessment**
- ✓ **Annual Complaints Report for Social Services**
- ✓ **Review of Rural Allocation Policy ~ 11th September 2018 TBC**
- ✓ **Local Housing Market Assessment ~ 11th September 2018 TBC**
- ✓ **Draft Homeless Strategy ~ 23rd October 2018 TBC**
- ✓ **Local Lettings Plan Feedback (links with the Well-Being Plan, part of the Homesearch and Housing Register delivery...to be delivered by MHA) ~ 11th September 2018 TBC**

Joint Scrutiny with Children and Young People's Select Committee:

- ✓ **"Information, Advice and Assistance Service ~ responsibility of the Social Services and Well-being Act 2014 ~ (January/February 2018)**
- ✓ **The implementation of the Social Services and Well-being Act 2014 ~ (October 2017)**
- ✓ **Mental Health and Learning Disabilities ~ linked to implications of the DOLS (Deprivation Liberty Safeguards) Grant**
- ✓ **Well-being ~ responsibilities of the Social Services and Well-being Act 2014 around connected communities and meeting needs**
- ✓ **Implementation of the Social Services and Well-being Act 2014 ~ review post 18 month together with the duties around prisons ~ (March 2018)**

Monmouthshire's Scrutiny Forward Work Programme 2018

- ✓ **Safeguarding Performance Reporting and Progress of Regional Safeguarding Boards ~ Violence against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015**
- ✓ **Regional Integrated Autism Service**
- ✓ **Annual Report**

Cabinet, Council and Individual Cabinet Member Decisions (ICMD) Forward Plan

Monmouthshire County Council is required to publish a forward plan of all key decisions to be taken. Council and Cabinet items will only be considered for decision if they have been included on the planner no later than the month preceding the meeting, unless the item is considered urgent.

| Committee / Decision Maker | Meeting date / Decision due | Subject | Purpose | Author | Date item added to the planner | Date item originally scheduled for decision |
|----------------------------|-----------------------------|---|---|--------------------------|--------------------------------|---|
| Cabinet | 06/06/19 | Budget Monitoring report - month 12 (period 3) - outturn | The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year. | Joy Robson/Mark Howcroft | 17/04/18 | |
| Cabinet | 03/04/19 | Welsh Church Fund Working Group | The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 9 held on the 7th March 2019. | Dave Jarrett | 17/04/18 | |
| Cabinet | 06/03/19 | 2019/20 Education and Welsh Church Trust Funds Investment and Fund Strategies | The purpose of this report is to present to Cabinet for approval the 2019/20 Investment and Fund Strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2018/19 grant allocation to Local Authority beneficiaries of the Welsh Church Fund. | Dave Jarrett | 17/04/18 | |
| Cabinet | 06/02/19 | Welsh Church Fund Working Group | The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 8 held on the 17th January 2019. | Dave Jarrett | 17/04/18 | |
| Cabinet | 09/01/19 | Final Draft Budget Proposals or recommendation to Council. | | Joy Robson | 17/04/18 | |
| Cabinet | 09/01/19 | Welsh Church Fund Working Group | The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 7 held on the 13th December 2018. | Dave Jarrett | 17/04/18 | |
| Cabinet | 09/01/19 | Budget Monitoring report - month 7 (period 2) | The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year. | Joy Robson/Mark Howcroft | 17/04/18 | |
| Cabinet | 05/12/18 | Reorganisation of ALN and Inclusion Services update | Cabinet consider objections received on the Reorganisation | Debbie Morgan | 25/05/18 | |
| Cabinet | 05/12/18 | Welsh Church Fund Working Group | The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 6 held on the 25th October 2018. | Dave Jarrett | 17/04/18 | |
| Cabinet | 05/12/18 | Council Tax Base 2019/20 and associated matters | To agree the Council Tax Base figure for submission to the Welsh Government, together with the collection rate to be applied for 2019/20 and to make other necessary related statutory decisions | Sue Deacy/Ruth Donovan | 17/04/18 | |

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|---------|----------|---|---|---------------------------|----------|----------|
| Cabinet | 05/12/18 | Reviews of Fees and Charges | To review all fees and charges made for services across the Council and identify proposals for increasing them in 2019/20 | Mark Howcroft | 17/04/18 | |
| Cabinet | 07/11/18 | MTFP and Budget Proposals for 2019/20 | To provide Cabinet with Revenue Budget proposals for 2019/20 for consultation purposes | Joy Robson | 17/04/18 | |
| Cabinet | 07/11/18 | Capital Budget Proposals | To outline the proposed capital budget for 2019/20 and indicative capital budgets for the 3 years 2020/21 to 2022/23 | Joy Robson | 17/04/18 | |
| Cabinet | 03/10/18 | Welsh Church Funding Working Group | The purpose of this report is to make recommendations to Cabinet on the Schedule of applications 2018/19, Meeting 5 held on the 20th September 2018. | Dave Jarrett | 17/04/18 | |
| Council | 20/09/18 | Well-being Objectives and Statement Annual Report 2017/18 | For Council to approve the Annual Report 2107/18 on MCCs wellbeing objectives and statement | Richard Jones | 30/05/18 | |
| Council | 20/09/18 | Fairtrade | | Hazel Clatworthy | 24/05/18 | |
| Cabinet | 05/09/18 | | For Cabinet to approve targets for performance indicators set in the Corporate Plan 2017-22 | Richard Jones | 30/05/18 | |
| | | Corporate Plan 2017-2022 target setting | | | | |
| Cabinet | 05/09/18 | Welsh Church Fund Working Group | The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 4 held on the 26th July 2018 | Dave Jarrett | 17/04/18 | |
| Cabinet | 05/09/18 | Budget Monitoring report - Month 2 (period 1) | The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year. | Joy Robson/Mark Howcroft | 17/04/18 | |
| Cabinet | 05/09/18 | Recommendations on the review of ALN & Inclusion Services | Cabinet to receive recommendations based on the consulta | Debbie Morgan | 25/05/01 | |
| Cabinet | 05/09/18 | Regional Safeguarding Board Annual Report | | Claire Marchant | | |
| Council | 26/07/18 | | | Ian Bakewell | 08/06/18 | |
| | | Stock Transfer – Promises Kept/Missed & Added Value | | | | |
| Council | 26/07/18 | Audit Committee Annual Report | | Wendy Barnard | 24/05/18 | |
| Council | 26/07/18 | Strategic Development Plan (SDP) Responsibility Authority Report | | Mark Hand | 09/05/18 | |
| Council | 26/07/18 | Resource Strategy | To comprise Commercial; Procurement; People; Digital; Financial strategies | Peter Davies | 23/04/18 | |
| Council | 26/07/18 | Childrens Services Annual Report | | Claire Marchant | 23/04/18 | |
| ICMD | 25/07/18 | Housing Renewal Policy | | Ian Bakewell | 17/05/18 | |
| ICMD | 25/07/18 | B&B Policy | | Ian Bakewell | 17/05/18 | |
| ICMD | 11/07/18 | Workforce Update Report - Children's Services | | Claire Robins | 07/06/18 | |
| ICMD | 11/07/18 | 'Disposal of land adjacent to A40 at Monmouth for highway improvements' | DEFERRED from June | Gareth King/Cllr P Murphy | 03/05/18 | 13/06/18 |

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|---------|----------|--|---|------------------------------|------------|--|
| Cabinet | 04/07/18 | Care Leavers Report | | Ruth Donovan | 07/06/18 | |
| Cabinet | 04/07/18 | Restructure of attractions services in TLCY | | Tracey Thomas | 07/06/18 | |
| Cabinet | 04/07/18 | Review of ALN & Inclusion Services | Cabinet to consider the results of the statutory consultation | Debbie Morgan | 25/05/18 | |
| Cabinet | 04/07/18 | School Meal Debt Management | | Roger Hoggins | 17/05/18 | |
| Cabinet | 04/07/18 | Draft NEET Reduction Strategy | | Hannah Jones | 08/05/18 | |
| Cabinet | 04/07/18 | Inspire Programmes (Inspire2Achieve and Inspire2Work) | | Hannah Jones | 08/05/18 | |
| Cabinet | 04/07/18 | Draft NEET Reduction Strategy | | Hannah Jones | 30/04/18 | |
| Cabinet | 04/07/18 | Welsh Church Fund Working Group | The purpose of this report is to make | Dave Jarrett | 17/04/2018 | |
| Cabinet | 04/07/18 | The delivery of budget savings for 2018/19. | To provide Cabinet with a level of comfort and reassurance around the delivery of Budget savings for 2108/19 | Peter Davies | 15/04/18 | |
| Cabinet | 04/07/18 | Chief Officer Annual Report | | Claire Marchant | | |
| Cabinet | 04/07/18 | Crick Road Business Case | | Colin Richings | | |
| Cabinet | 04/07/18 | Youth Enterprise - European Structure Fund (ESF) Programmes - Inspire2Work extension | | Hannah Jones | | |
| Cabinet | 04/07/18 | S106 Procedure Note and S106 Guidance Note | DEFERRED from May | Mark Hand | | |
| Cabinet | 04/07/18 | The Knoll, Section 106 funding, Abergavenny | DEFERRED from June | Mike Moran | | 07/03/18 |
| Cabinet | 04/07/18 | Chippenham Mead Play Area | DEFERRED from 6/6/18 | Mike Moran | | |
| ICMD | 27/06/18 | REALLOCATION OF SECTION 106 FUNDING, MONMOUTH | | Mike Moran | 08/06/18 | |
| ICMD | 27/06/18 | Definitive Map Modification Order Section 53 (C) (i) Wildlife & Countryside Act 1981 Restricted Byway (53-16) Great Panta Devauden | | Paul Keeble/Cllr B Jones | 31/05/18 | |
| ICMD | 27/06/18 | Planning advice charges for LDP candidate sites. | | Mark Hand | 24/05/18 | Report deleted from Planner 7/6/18 |
| ICMD | 27/06/18 | Early help Duty and Assessment – Hierarchy Update – Service Manager | | Claire Robins | 24/05/18 | |
| Council | 21/06/18 | Corporate Parenting Strategy | | Claire Marchant | 07/06/18 | |
| Council | 21/06/18 | Plastic Free County | | Hazel Clatworthy | 24/05/18 | |
| Council | 21/06/18 | Joint Scrutiny of the City Deal | | Hazel Ilett | 30/04/18 | |
| Council | 21/06/18 | Safeguarding Evaluative Report | | Claire Marchant | | |
| ICMD | 13/06/18 | Housing Restructure | | Ian Bakewell | 17/05/18 | |
| ICMD | 13/06/18 | Re-fit Cymru programme | To seek approval to enter into a contract with Local Partnerships to utilise their framework to access energy efficient technologies. | Deb Hill Howells/Phil Murphy | 10/05/18 | |
| ICMD | 13/06/18 | Supporting People contract procurement exemptions | | Chris Robinson | 10/04/18 | |
| ICMD | 13/06/18 | Children with Disability - Hierachy Update | | Claire Robins | 05/03/18 | 15/02/2018 Report deleted from planner |
| Cabinet | 06/06/18 | Twr Mihangel Section 106 Funding | | Mike Moran | 18/05/18 | |
| Cabinet | 06/06/18 | Section 106 Off-Site Play Contributions | | Mike Moran | 18/05/18 | |

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|---------|----------|--|---|--------------------------------|----------|----------|
| Cabinet | 06/06/18 | ADM Update | | Tracey Thomas | 18/05/18 | |
| Cabinet | 06/06/18 | Proposed 25 year lease of Former Park Primary , Abergavenny, to Abergavenny Community Trust | | Nicola Howells | 15/05/18 | |
| Cabinet | 06/06/18 | Council Response to the LGR Green Paper | | Matt Gatehouse | 14/05/18 | |
| Cabinet | 06/06/18 | Revenue and Capital Monitoring 2017/18 Outturn | To provide Members with information on the outturn | Mark Howcroft | 17/04/18 | 09/03/18 |
| Cabinet | 06/06/18 | Welsh Church Fund Working Group | The purpose of this combined report is to make | Dave Jarrett | 17/04/18 | |
| Cabinet | 06/06/18 | Corporate Parenting Strategy | | Jane Rodgers | 22/03/18 | |
| Cabinet | 06/06/18 | Welsh Language Monitoring Report | Moved to Strong Communities Select | Alan Burkitt | | 07/03/18 |
| Cabinet | 06/06/18 | Kerbcraft Update | DEFERRED from May | | | |
| ICMD | 23/05/18 | Creation of an Asset Officer Post, Estates | | Deb Hill Howells/Cllr P Murphy | 03/05/18 | |
| ICMD | 23/05/18 | Letting of Penarth Farm, Llanishen | | Gareth King/Cllr P Murphy | 03/05/18 | |
| ICMD | 23/05/18 | High Street Rate Relief Scheme for 2018/19 | To adopt the scheme of 2018/19 in accordance with Welsh Government Guidance | Ruth Donovan | 26/04/18 | 07/03/18 |
| ICMD | 23/05/18 | Proposed 30mph Speed Limit, Llandeenny Road, Llandeenny, Mill | | Paul Keeble/Cllr B Jones | 25/04/18 | |
| ICMD | 23/05/18 | Transfer to Torfaen - Assessment of free school meal entitlement for MCC | | Nikki Wellington/Cllr Murphy | 10/04/18 | |
| Council | 10/05/18 | Strategic Asset Management Plan | | Peter Davies | 23/04/18 | |
| Council | 10/05/18 | To agree update on the Safeguarding Policy | | Cath Sheen | 16/04/18 | |
| Council | 10/05/18 | Local Development Plan Delivery Agreement | | Mark Hand | 11/04/18 | |
| Council | 10/05/18 | Boundary Review | | John Pearson | | |
| ICMD | 09/05/18 | Rural Programmes Team – ICT and Finance Apprentice Post | | Michael Powell | 23/04/18 | |
| ICMD | 09/05/18 | GDPR Data Protection Policy | | Rachel Trusler | 20/04/18 | |
| ICMD | 09/05/18 | Trellech Speed Limits | | Paul Keeble | 18/04/18 | |
| ICMD | 09/05/18 | Civil Parking Enforcements | Moved from Cabinet 11/04/18 | Paul Keeble | 13/04/18 | |
| ICMD | 09/05/18 | PROHIBITION OF WAITING AT ANY TIME (CHAPEL ROAD, STANHOPE STREET, CANTREF ROAD, AVENUE ROAD, HAROLD ROAD) ABERGAVENNY | | Paul Keeble/Cllr B Jones | 13/04/18 | |
| ICMD | 09/05/18 | Creation of fixed term Senior Planning Policy Officer Post for 3.5 years | | Mark Hand/Cllr Greenland | 12/04/18 | |
| ICMD | 09/05/18 | Amendment to existing fixed term Senior Landscape and Urban Design Officer post to make it a permanent post; | | Mark Hand/Cllr Greenland | 12/04/18 | |
| ICMD | 09/05/18 | Creation of fixed term Apprentice Planner post (exact job title tbc) | | Mark Hand/Cllr Greenland | 12/04/18 | |
| ICMD | 09/05/18 | Re-evaluation of Post of Lead - Community Improvement Supervisor | | Nigel Leaworthy | 10/04/18 | |
| ICMD | 09/05/18 | Supporting People contract procurement exemptions | DEFERRED TO 13 JUNE | Chris Robinson | 15/02/18 | |
| ICMD | 09/05/18 | Adoption of highway management plan including appointment of Highway Asset inspector and changes to Asset Planning Officer posts | | Paul Keeble | | 09/03/18 |
| Cabinet | 02/05/18 | Adoption of Road Safety Strategy | | Paul Keeble | | |
| Cabinet | 02/05/18 | Social Justice Strategy | | Cath Fallon | | |
| Council | 19/04/18 | Bryn Y Cwm Change of name | | Matt Gatehouse | 21/03/18 | |
| Council | 19/04/18 | Council Diary 2018/19 | | John Pearson | 12/03/18 | 12/03/18 |
| Council | 19/04/18 | Sale of old County Hall Site | | Roger Hoggins | 16/02/18 | |

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|---------|----------|--|---|---------------------------|----------|--|
| Council | 19/04/18 | Chief Officer Report CYP | | Will Mclean | 25/01/18 | |
| ICMD | 18/04/18 | Communities for Work | | Hannah Jones | 22/03/18 | |
| ICMD | 18/04/18 | Disposal of easement at Wonastow Road | | Ben Winstanley | 14/03/18 | |
| Cabinet | 11/04/18 | Tree Policy | | Roger Hoggins | 19/02/18 | |
| Cabinet | 11/04/18 | VAWDASV | | Joe Skidmore | 08/02/18 | |
| Cabinet | 11/04/18 | Disposal of County Hall | | Roger Hoggins | | |
| Cabinet | 11/04/18 | Welsh Church Fund Working Group | The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 6 held on the 22nd February 2018 | Dave Jarrett | | |
| ICMD | 28/03/18 | Property Maintenance Framework Agreement | | Phil Kenney/P Murphy | 06/03/18 | |
| ICMD | 28/03/18 | Children's Services Business Support Team - Hierachy Update | | Claire Robins | 05/03/18 | |
| ICMD | 28/03/18 | Social Care & Health - Business Support Post | | Claire Robins | 05/03/18 | |
| ICMD | 28/03/18 | Staffing Restructure of SCH Workforce Development Team | | Sian Sexton | 05/03/18 | |
| ICMD | 28/03/18 | Operational Changes to Trading Standards | | Gareth Walters/Sara Jones | 27/02/18 | |
| ICMD | 28/03/18 | Section 106 Major Maintenance Capital for the repairs to the footbridge over the Gavenny at Penyval, | | Nigel Leaworthy | | |
| Council | 19/03/18 | City Deal Business Plan | | Paul Matthews | | |
| Council | 19/03/18 | LDP | | Mark Hand | | |
| ICMD | 14/03/18 | Future of Melin Private Leasing Scheme | | Ian Bakewell | 15/02/18 | |
| ICMD | 14/03/18 | 2nd Phase Families Support Review | | Claire Marchant | | |
| ICMD | 14/03/18 | Award Garden Waste Contract | | Carl Touhig | | |
| ICMD | 14/03/18 | S106 Transport Projects | | Richard Cope | | |
| Cabinet | 07/03/18 | 2018/19 Education and Welsh Church Trust Funds Investment and Fund strategies | To present to Cabinet for approval the 2018/19 Investment Fund Strategy for Trust Funds for which the authority acts as sole or custodian trustee for adoption and to approve the 2017/18 grant allocation to LA beneficiaries of the Welsh Church Fund | Dave Jarrett | | |
| Cabinet | 07/03/18 | Corporate Parenting Strategy | | Claire Marchant | | |
| Cabinet | 07/03/18 | EAS Business Plan | | Will Mclean | | |
| Cabinet | 07/03/18 | Proposed changes to the schools mfunding formulafor the funding of building maintenance costs | To seek approval to reduce the funding of building maintenance costs for our new schools | Nikki Wellington | | |
| Cabinet | 07/03/18 | Replacement document management system for revenues | | Ruth Donovan | | |
| Cabinet | 07/03/18 | Review of Additional Learning Needs and inclusion services | To seek cabinet approval to commence the statutory consultation process associated with proposed changes to ALN and Inclusion Services | Matthew Jones | | |
| Cabinet | 07/03/18 | Turning the World Upside Down | DEFERRED | Claire Marchant | | |
| Cabinet | 07/03/18 | Whole Authority Risk Assessment | | Richard Jones | | |
| Council | 01/03/18 | Treasury Strategy | | Peter Davies | 08/02/18 | |
| Council | 01/03/18 | Approval of public service board well-being plan | | Matt Gatehouse | | |
| Council | 01/03/18 | Area Plan - Population Needs Assessment | | Claire Marchant | | |
| Council | 01/03/18 | Council Tax Resolution 2018/19 | | Ruth Donovan | | |
| Council | 01/03/18 | Pooled fund for care homes | | Claire Marchant | | |
| Council | 01/03/18 | Social Justice Policy | ITEM DEFERRED | Cath Fallon | | |
| Cabinet | 28/02/18 | Borough Theatre | | Tracey Thomas | 19/02/18 | |
| ICMD | 28/02/18 | Recruitment for Maternity Cover: Development Management Team | | Phil Thomas | 08/02/18 | |

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|---------|----------|--|--|------------------------------|----------|----------|
| ICMD | 28/02/18 | Restructure of Mental health Social Work Staffing | | John Woods | 08/02/18 | |
| ICMD | 28/02/18 | Staffing Restructure of Adult Disability Service | | John Woods | 08/02/18 | |
| Cabinet | 28/02/18 | Final Budget Proposals | | Peter Davies | | |
| ICMD | 28/02/18 | Charges in relation to the delivery of the auths private water supply responsibilities | | Huw Owen | | |
| ICMD | 28/02/18 | Fixed Penalty Notice charges for fly tipping offences | | Huw Owen/Sara Jones | | |
| ICMD | 28/02/18 | Gypsy and Traveller Pitch allocation policy report | | Steve Griffiths | | |
| ICMD | 28/02/18 | Re-designation of Shared Housing | | Ian Bakewell/Greenland | | |
| ICMD | 28/02/18 | Removal of under 18 burial charges | | Deb Hill Howells | | |
| Council | 15/02/18 | Active Travel Plan and Civil Parking Enforcement | | Roger Hoggins | | |
| Council | 15/02/18 | Corporate Plan | | Kellie Beirne | | |
| Council | 15/02/18 | Pay Policy | | Sally Thomas | | |
| ICMD | 14/02/18 | All Wales Play opportunities grant | | Matthew Lewis/Cllr Greenland | | |
| ICMD | 14/02/18 | Development Management Enhanced Services proposals | | Phil Thomas | | |
| ICMD | 14/02/18 | Loan to Foster Carers | | Jane Rodgers | | |
| ICMD | 14/02/18 | Personal Transport Budgets | | Roger Hoggins | | |
| ICMD | 14/02/18 | Public Health Wales Act - Intimate Piercing | | David Jones | | |
| ICMD | 14/02/18 | Residents only parking permit scheme Usk View, Merthyr Road, Abergavenny | | Paul Keeble | | |
| ICMD | 14/02/18 | Usk in Bloom | | Cath Fallon | | |
| ICMD | 08/02/18 | Fixed Penalty Notice charges for fly tipping offences | | Huw Owen | | 03/01/18 |
| ICMD | 31/01/18 | Seasonal Garden Waste Collections | | Carl Touhig | | |
| ICMD | 31/01/18 | Staffing changes in Policy and Governance | | Matt Gatehouse | | |
| Cabinet | 29/01/18 | ADM | | Kellie Beirne | | |
| Cabinet | 29/01/18 | Corporate Plan | | Kellie Beirne | | |
| Council | 18/01/18 | Council Tax Reduction Scheme 2018/19 | | Ruth Donovan | | |
| Council | 18/01/18 | Response to Older Adults Mental Health Consultation | | Claire Marchant | | |
| ICMD | 17/01/18 | Local Government (Wales) Act 1994 The Local Authorities (Precepts) Regulations 1995 | | Joy Robson/Mark Howcroft | | |
| ICMD | 17/01/18 | Supporting People Programme Grant Spendplan 2018-19 | | Chris Robinson | | 03/01/18 |
| ICMD | 17/01/18 | Trainee Accountant Regrade | | Tyrone Stokes | | |
| Cabinet | 10/01/18 | Budget Monitoring Report | The purpose of this report is to provide members with information on the forecast outturn position of the authority at end of month reporting for 2016/17 financial year | Joy Robson/Mark Howcroft | | |
| Cabinet | 10/01/18 | Chepstow Cluster - proposed distribution of Section 106 monies | To agree the distribution of section 106 to the cluster | Nikki Wellington | | |
| Cabinet | 10/01/18 | Re-Use Shop at Ilanfoist Household Recycling Centre | | Roger Hoggins | | |
| Cabinet | 10/01/18 | Management of obstructions in the public highway | | Roger Hoggins | | |

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|---------|----------|---------------------------------|--|--------------|--|--|
| Cabinet | 10/01/18 | Welsh Church Fund Working Group | The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 5 held on the 14th December 2017 | Dave Jarrett | | |
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